



Texas Master Naturalist Brazos Valley Chapter Meeting Agenda for July 14, 2016 Brazos Valley Museum of Natural History

I. Old Business

A. Amanda Chau - Updates on 501(c)3 Status:

- 1) We have incorporated on 06/16/2016 and are a nonprofit corporation under the name "Texas Master Naturalist Brazos Valley Chapter, Inc.". We also filed with the State and the County to give us option to use a shorter DBA name "Brazos Valley Master Naturalist".
- 2) Due to the change of our entity, we applied for a new EIN and need to open a new account at Wells Fargo. We are in the process of setting up our new account and closing our current account.
- 3) As a nonprofit corporation, we need to adopt the bylaws and the conflict of interest policy. Bruce will be emailing our bylaws and the conflict of interest policy to the membership for review and comments. We will vote to adopt them at our August 11 meeting.
 - We did not make any changes to our bylaws which we adopted on 03/12/2015 except adding our legal name to the document (see pages 1 and 3).
 - We did not adopt the conflict of interest policy which was the addendum to the TMN State bylaws because we were not pursuing 501(c)3 status. Now that we are pursuing 501(c)3, we need to adopt this conflict of interest policy.
- 4) Once we adopt our bylaws and the conflict of interest policy, we will move forward with the 501(c)3 and state exemption applications.

II. New Business

A. Amanda Chau - Upcoming Events

Saturday 08/06 (volunteer opportunity)- Stream Team will be sampling Lick Creek. We will meet up at the Equestrian parking lot at 7:30 am.

Saturday 08/13 (volunteer opportunity)- Stream Team will be scouting out the sampling sites proposed by the City of College Station.

Saturday 08/20 (advanced training opportunity)- Project WILD Educator Workshop will be from 8:30 am to 3:00 pm at BRTC. Preregistration is required and workshop fee is \$25. Bring your own lunch or purchase it online. Click link below for details and registration. Registration deadline is 08/10.

B. Amanda Chau - We need to re-confirm the Officers and the Directors and their term of service for our nonprofit corporation. Please update this list as needed.

Officers (2016-2017)
President: Bruce Neville

Vice President: Donell Frank
Secretary: Amanda Booth
Treasurer: Amanda Chau

Directors (2016-2017)

Immediate Past President – Olivia Ash
Membership Director – Betty Vermeire
New Class Director – Mary Dabney Wilson
Commnctns & Outreach Director – (vacant)
Webmaster – Carol Henrichs (reports to
C&O Director)
Advanced Training Director – Laura Biddle
Vlntr Srvc Prjcts Director – Steve Simcik

Host Director – Deb Wilson
Youth Program- (vacant)
New Class Representative – Denise Kieso
Program Director – Donell Frank
Fld Trp Coord- (vcnt, reports to Prgrm Dir)
Archivist-Historian (vcnt, reports to
Mmbrshp & C&O)
Data Manager (vcnt, reports to Membership)

Advisors

AgriLife Advisor -Dusty Tittle
Advisor/Register Agent – Heather Prestridge

III. Officer and Committee Reports

- A. President – Bruce Neville –
- B. Vice President – Donell Frank –
- C. Secretary- Amanda Schwede - Sign in; approval of June 2016 meeting minutes
- D. Treasurer- Amanda Chau – As of 07/06/2016, we have a total of \$5154.67 in our account and 54 members who paid their 2016 membership dues.
- E. Committees
 - 1. Immediate Past President, Olivia Ash –
 - 2. Membership – Betty Vermeire, Chair – I emailed 22 people who had expressed interest in the fall New Member Training Classes, sending them a cover letter describing the program, an application form, and a class schedule. I have three applications in hand.

Cheryl Foster, one of the VMS coordinators, completed her review of the Brazos Valley Chapter VMS data. We are doing some things correctly, and others incorrectly. I'm still trying to make sense of all of her report and am working through correcting what needs to be corrected.

With respect to the agenda and Amanda Chau's list of Officers and Directors, I am the Data Manager as well as the Membership Director.

I ordered 17 curriculum textbooks for current members who wanted them and am waiting for word from TAMU Press that they are ready. Everyone who ordered a book will need to remit to Amanda Chau 1/17th of whatever the total cost of the order will be. This is projected to be about \$40. Chapters that order at least ten copies at a time receive a 50% discount off the cover price, then add sales tax to that.

- A. Archivist-Historian, vacant –
- B. Data Manager, vacant -
- 3. Advanced Training – Laura Biddle, Chair –
- 4. Volunteer Service Projects – Steve Simcik, Chair –
- 5. Host – Deb Wilson, Chair – The Social Committee has no July report. However, I have registered for Project Wild on August 20, and Amanda Chau has requested I open an on-line luncheon order for Jason's Deli. The registration site says participants can bring their lunch or

order from Jason's Deli after August 10th. I will coordinate with Amanda C and Kiki from Tx Parks and Wild life to determine the specifics.

6. Communication and Outreach – vacant –
 - A. Webmaster – Carol Henrichs –
7. New Class Training – Mary Dabney Wilson, Chair –
8. New Class Representative, Denise Kieso –
9. Agrilife Advisor, Dusty Tittle –
10. Advisor, Heather Prestridge –
11. Program, Donell Frank –
 - A. Youth Programs, vacant –
 - B. Field Trip Coordinator, vacant -

IV. Announcements

Upcoming Programs Dates/Calendar Items

1. **TMN Summer/Fall Meeting Schedule:** (Second Thursdays at 6:30 PM, BVMNH)
July 14, August 11, September 8, October 13, November 10
2. **Monthly Meeting speakers** (each monthly meeting counts for one hour of AT credit)
July 14 – Dr. Barron Rector, Wonderful World of Grasses, August 11 - Brian Robert, TWA Conservation Legacy Programs, September 8 - Dr. Mary Wicksten, Whiskey Bridge fossil beds, October 13, November 10
3. **Garden project at the City of College Station Community Services bldg** (1207 Texas Avenue.) Join Cheryl Lewis **on a Saturday** that works for you. 571-6448
4. Brazos County Health Department looking for committed volunteers to **host a Mosquito Ovitrapp in their yard for a long term baseline study of Aedes mosquitoes** in BCS (V approved)
5. **Stream Team Training + E coli portion**, June 25, 8 AM, location TBA (AT approved)
6. **Monarch Butterflies and Other Pollinators Habitat Community Planning Meeting**, July 29, 1:30 pm, USDA Conference Room, 1001 Holleman Dr E, College Station
7. **5th Annual Wish Upon a Butterfly Release** at the BVMNH, July 30, 8:30ish to set up thru 12:30ish to break down
8. **Project WILD Workshop**, Humble, TX, Aug 20th. (AT approved; does not include travel time or break times). Preregistration is required.
9. **6-hr Project WILD Educator Workshop**, Sat, Aug 20, 8:30 am - 3:00 pm, at BRTC.
10. **2016 BVTMN Training Class hosts**, Sept. 6 – Nov. 15, 2016 (V approved)
11. **Master Naturalist 17th Annual Meeting, October 21-23**, LaTorretta, Lake Conroe