



Texas Master Naturalist Brazos Valley Chapter
Meeting Minutes for January 8, 2014
Brazos Valley Museum of Natural History

Attendance: Olivia Ash, Elrey Ash, Amanda Chau, Sarah Laughlin, Cheryl Lewis, Bruce Neville, Amanda Schwede, Steve Simcik, Sue McBeth Welfel.

Sarah called the meeting to order at 5:35 PM.

I. Officer and Committee Reports

- A. President - Sarah Laughlin** – a. Modify our BVTMN Bylaws per email from Michelle Haggerty. State has made changes. No deadline but we should try to do this and have it ready for next month's meeting.
b. Need chairs for historian, host/social, new member training, outreach, volunteer service. She's sent out several emails. Advanced training will change to Laura Biddle. Rest of chairs will stay the same. Committee members can nominate someone to be chair in December rather than assigning someone. Olivia Ash tentatively agreed to be outreach chair.
c. Turned in four liability forms that were signed for Adopt a Green Land park clean up. These were approved by College Station with the last paragraph crossed out.
- B. Vice President - Bruce Neville** –
- C. Secretary- Amanda Schwede** - Sign in; approval of November 2014 meeting minutes
- D. Treasurer- Amanda Chau** – a. Bought or paid for Chapter supplies or materials, send in your receipts ASAP (see email). If you don't want reimbursement, please send in your receipts anyway.
b. Pay your 2015 membership dues; will remain the same \$15 (see email).
c. Review our year-end financial summary (see attachment). Tentatively approved once chairs are in place for full approval. Once we approve it, we can develop our 2015 budget. Bruce motioned to approve. Olivia seconded. Exec Board approved unanimously.
- E. Committees**
 - a. Outreach – Joyce Conner and Cheryl Lewis, Co-Chairs –
 - b. Membership – Betty Vermeire, Chair – submit your remaining 2014 hours. For 2014, our chapter submitted to the state office 4613.8 volunteer hours and 641.2 advanced training hours. Six members of the Class of 2013 Certified (Susan Barba, Melissa Brown, Rick Laughlin, Mark McDermott, Teri Metcalf, and Michael Stecher.) 28 members recertified (Class of 2005: Jim Anding, Kitty Anding, Lo Anne Bates, Dwight Bohlmeier, Madge Luquetts; Class of 2007: Jackie Girouard, Terry Junek, Charlene Lusk, Betty Vermeire, Mary Daabney

Wilson; Class of 2008: Amanda Chau, Molly Harris; Class of 2009: Liz Crompton, Amanda Schwede; Class of 2010: Olivia Ash, Bruce Neville, Janet Quiram; Class of 2011: Jim Balthrop, Laura Biddle, Joyce Conner, Mike Conner, Sarah Laughlin, Cheryl Lewis, Charlene Manning, Greg Pitts; Class of 2012: Katharine Cupps, Sue McBeth Welfel; Class of 2013: Elrey Ash.) The following lifetime milestones were achieved in 2014: 250 Hours: Olivia Ash, Katharine Cupps, Rick Laughlin, Charlene Manning; 500 Hours: Amanda Chau, Mike Conner, Jackie Girouard, Sarah Laughlin, Bruce Neville, Sue McBeth Welfel; 1000 Hours: Joyce Conner.

- c. Advanced Training –Joyce Conner, Chair –
- d. Volunteer Service Project – TBA, Chair –
- e. Host/Social – TBA, Chair –
- f. Historian – TBA, Chair –
- g. Web – Mike Conner, Chair –
- h. Program – Bruce Neville, Chair –
- i. New Member Training – TBA, Chair –

II. New Business

- A. April 25 BioBlitz and so is Kyle Field Day (outreach-hold a booth for recruiting and getting our mission out there).
- B. April 18 Earth Day

Bruce moved to adjourn. Amanda C. seconded. Adjourned 6:13 PM.

FY2014 (Proposed)**FY 2014 (Actual)**

As of 12/15/2014

Revenue sources:

Membership dues	\$555.00 from 37 members	\$675.00	from 45+2 m
New Member Training		\$485.01	Left over
Unexpected donations		\$301.80	
Total:	<u>\$555.00</u>	<u>\$1,461.81</u>	

Expenses (itemized):

Outreach/Promotion	-\$350.00	-\$203.51
Program	-\$450.00 10-\$25 gift cards, 2-\$100 travel	-\$375.00
Education/Workshop	-\$100.00	-\$57.78
MISC	-\$50.00	

Non-budgeted items:

Membership		-\$96.88
Social		-\$146.15

Assets

PO Box Rental	-\$40.00	-\$42.00
Extension Banquet	-\$250.00	\$0.00

Total expenses:	<u>-\$1,240.00</u>	<u>-\$921.32</u>
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Net		<u>\$540.49</u>
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Liquid asset (nest egg)	\$2,075.82 In the bank	\$2,616.31
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Rainy Day Fund	\$1,500.00 (Proposed nest egg to set aside)	\$1,500.00
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The 2014 Budget was discussed on **02/10/2014** at BRTC
and was approved by

Olivia Ash	Melissa Kamerbeek
Jim Balthrop	Sarah Laughlin
Amanda Chau	Bruce Neville
Mike Conner	Betty Vermeire
Joyce Conner	

The Executive Board also approved raising 2015 membership due from \$15 to either \$20 or \$25 and will bring this up in our October meeting for membership to vote and approve.

The Executive Board decided on **11/13/2014** to table the membership due until we reviewed the year-end financial report.