

**Prairie Oaks Chapter of the Texas Master Naturalist Program**  
**May 5, 2022 Board Meeting**  
**Minutes**

Board members in attendance: Katie Moses, Dayna Inbody, James Gray, Monica Cortez, Bill Hopkins, Stephanie Keith, Lynn Wood, Karen Aho, Devin Erxleben, Colton Claborn.

The meeting was called to order by President Katie Moses at 6:33pm.

1. The minutes from the January board meeting and March board retreat were approved with corrections.
2. Officer Reports:
  - A. Treasurer (James)- The balance at the end of March was \$7,124.45. James is still working on getting the PayPal account set up.
  - B. Secretary (Monica)- No report.
  - C. Vice President (Dayna)- The Wildflower Walk will be held on May 14<sup>th</sup>. June 4<sup>th</sup> will be a hike at Lake Proctor. These AT events are for chapter members only.
  - D. President (Katie)-Katie talked about that we now have a Texas Master Naturalist in space, and this will be the topic for the June TMN Tuesday. We also started up a Google photo account and Monica will be importing the photos from our chapter Facebook page.
3. Director/ Chair Reports:
  - A. Communications Director (Bill)- The communications team is working on a new way to do the quarterly newsletter. Spam posts seem to be coming up on our Facebook group so Stephanie will look into privacy settings.
  - B. Membership Director (Barbara)- No report.
  - C. Volunteer Service (Stephanie)- No report.
  - D. Advanced Training Director (Colton)- No report.
  - E. New training class director (Lynn)- Finished the 2022 training class. All the citizens are finished. The 3 TSU students fail short by an hour. They will soon start planning for next year's training class. We also need to look to appointing a new director to begin learning so that they can take over in a few years.
  - F. New training class representative (Matt)- No report.
  - G. Immediate Past President (Karen)- Karen presented a proposed leadership organizational structure for our chapter. She also suggested changing the title "committee chair" to "coordinator" to give them the ability to set up a committee if needed.
  - H. Advisors- No report.
  - I. Nature Center (Meghan)- Katie will reach out the Stephenville High School counselor to try to get our organization approved for service hours for high schoolers. She will also get approved by state program office. It was suggested that we let the Nature Center area grow freely to see what happens and to solve the mowing issue with the City. This was discussed and it was decided that we should not proceed but we might want to do so in a small test area or look to expand the prairie. Devin will follow up with Nature Center Committee on this. All the tree rings have something growing in them so they will need to be weeded. Bill will also start weed eating around the tree rings.
4. Old/unfinished Business
  - A. Chapter T-shirts- Katie shared the design and we discussed how to price the shirts. We will advertise that they will be \$12-\$15 and the final price will be given after they are ordered.

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- B. Financial assistance for community members- This will be discussed at the September board meeting.
  - C. Setting up textbook library- Devin has offered to buy some textbooks so that we can set up a “library” so that trainees can borrow a book. This will be further discussed by the new training class committee.
5. New Business
- A. 5<sup>th</sup> Anniversary Celebration- We voted to hold our 5<sup>th</sup> Anniversary Celebration during our regularly scheduled chapter meeting on Thursday, December 8<sup>th</sup>. Dayna will put together a committee and will begin planning the event.
6. Announcements- The next chapter meeting is May 19th.

The meeting was adjourned at 8:08 PM