

Prairie Oaks Chapter of the Texas Master Naturalist Program

April 27, 2023

Chapter Board Meeting

Board members in attendance were Karen Aho, Layne Cassidy, Janet Dawson, Devin Erxleben, James Gray, Doris Hasten, Bill Hopkins, Dayna Inbody (Zoom), Stephanie Keith, Katie Moses, Barbara Salter (Zoom), Lynn Wood.

A quorum was present.

President Katie Moses called the meeting to order at 6:31.

Minutes of the January Board Meeting were approved without corrections.

Officer Reports

- Treasurer James Gray reported the chapter had an account balance of \$4,023.93.
- Secretary Bill Hopkins had no report.
- Vice President Dayna had no report.
- President Katie Moses announced that room reservations were open for the annual convention. Also that she placed a new order for 15 t-shirts.

Director/Chair Reports

- Communications Director Layne Cassidy recommended use of Notion software tool and said she could give access to anyone who wanted to use it. Lynn Wood commented on the need for storage for photos and other files and suggested creating a Flickr account.
- Membership Director Barbara Salter had no report.
- Volunteer Services Director Stephanie Keith had no report.
- Advanced Training Director Doris Hasten had no report.
- New Training Class Director Lynn Wood reported on the status of the class participants.
- New Training Class Representative Jan Dawson added that most class members seemed to be getting involved.
- Immediate Past President Karen Aho had no report.
- Advisor Devin Erxleben reported that he had the training books to be loaned out as needed.
- Advisor Dr Sonya Swiger was not present.
- Advisor Dr Adam Mitchell was not present.

- Nature Center Chair Meghan Peoples was not present. Several board members commented on how good the nature center was looking. Karen reported that the city and the university will schedule a meeting on plans for the nature center. Katie, Meghan and Karen will represent the chapter at the meeting.

Old/Unfinished Business

- Chapter Operating Handbook (COH).
The state provided a framework for a new COH which we are required to adopt. Karen and Katie made some changes. The document was sent out for review. Katie highlighted the changes and the board discussed and accepted the changes as she went through them.
Lynn moved the board approve the document. Janet seconded and the board unanimously voted to accept the document.
Katie will send out the document to the membership 15 days before the next chapter meeting.

New Business

- Dayna chaired the New Training Class Director nominations, along with committee members Jason Moden, Stephanie Keith and Layne Cassidy. She reported that there were three candidates – Jason Moden, Karen Aho and Marsha Stephens. The board voted online, and Karen Aho was elected Training Class Director.
- The Board approved a change for the July Chapter Meeting to have the program before the business meeting to make it easier for those who are travelling from Abilene.
- The Board set the first Saturday in October for Nature Fest.
- The Board voted to offer scholarships to new student participants Hannah and Chloe for registration and 3 nights lodging at the annual convention.
- Linda brought up the issue of storage again. Katie volunteered to check with AgriLife about putting up a shed.

President Moses adjourned the meeting at 8:11 pm.