

# VMS – How To View your Lifetime Historical Hours

1. Login like you were going to enter your VH or AT hours
2. Click on "View my Logbook"
3. Change the upper-right start date to some ridiculously early time (1986 in this example) and confirm that the end date is the day you logged in..
4. Press the GO button

Note: if you are only interested hours for in this year, or this month or last year set the dates accordingly and press GO.

Start Date: Aug 11 1986  
 End Date: Aug 11 2015  
 Rows to display All of 55

5. Scroll down to the very bottom of the page to the Summary.

Log Book Summary

Opportunity Type	
Advanced Training:	1
Chapter Administration:	41
Service Project:	3
TMN Hours	
AT Hours	150
Service Performed	N/A
Mileage round trip	177
Trail Miles	0
Admin Activity	
Website & Social Media:	11
Board/Committee Work:	7
President Duties:	2
Samaritan VMS Rollout:	21

This section shows the # OF ENTRIES, not the number of hours for the time period selected in Steps 3 & 4

This section shows the # OF HOURS for the time period selected in Steps 3 & 4

This section shows the # OF EACH TYPE OF ADMIN ENTRIES, NOT the number of hours, for the time period selected in Steps 3 & 4

6. To see your Historical hours by year, scroll to the *Historical Data AT Hours* section. This will show Historical AT hours prior to July 1<sup>st</sup>, 2015 listed by year with a total.

The start dates will be January 31 for each year but that is a display bug that is not likely to be fixed.

The data period is actually 1/1/yyyy – 12/31/yyyy for each year. For 2015, it will be 1/1/2015 – 6/31/2015.

Historical Data AT Hours			
Blackland Prairie Texas Mas	Approval Status	Approved Hours	AT Hours
31 Jan 2011 - 31 Dec 2011	Yes, Approved	0	47.75
31 Jan 2012 - 31 Dec 2012	Yes, Approved	0	27.25
31 Jan 2013 - 31 Dec 2013	Yes, Approved	0	30.5
31 Jan 2014 - 31 Dec 2014	Yes, Approved	0	30.75
31 Jan 2015 - 30 Jun 2015	Yes, Approved	0	12.75
Total	N/A	0	149

7. The Historical VH (Service Hours) by year follow the Historical AT hours but you may have to scroll to the right to see the TMN Hours column. The scroll bar is just above the edit/delete buttons and not obvious.

Historical Data Service Hours	
Blackland Prairie Texas Mas	TMN Hours
31 Jan 2011 - 31 Dec 2011	290.25
31 Jan 2012 - 31 Dec 2012	494.5
31 Jan 2013 - 31 Dec 2013	399.25
31 Jan 2014 - 31 Dec 2014	988.25
31 Jan 2015 - 30 Jun 2015	672
Total	2844.25

