Initial Certification, Re-certification, Delayed Certification and Double Certification

1. Initial Certification (40VH/8AT within 12 months of the end of your class)
   – Complete Class requirements and Graduate plus 40VH/8AT hours before the end of the next class (i.e. 12 months after end of your class or 18 months from the start)
   – You receive your Initial Certification pin, TMN Badge and state TMN certificate

2. Delayed Certification (Don’t need to take class over if you don’t make it per #1 above)
   – If you do not initially certify by this time, then the hours clock restarts on 1/1 and you will initially certify the first time you hit 40VH/8AT in a calendar year (1/1 – 12/31) - This could happen years later
   – You receive your Initial Certification pin, TMN Badge and state TMN certificate

3. Double Certification (Initial Certification plus Re-certification in your class year (thru 12/31))
   – Complete Initial Certification requirements plus an additional 40VH/8AT (total 80VH/16AT) by 12/31 of your class year.
   – This is a one-time event that can only happen in your class year
   – You receive your Initial Certification pin, TMN Badge and state TMN certificate plus the applicable state recertification pin for your class year. The double certification need not occur at the same time as Initial Certification as long as the hours earned prior to 12/31 of the class year.

4. Re-certification
   – Completion of a minimum of 40VH/8AT between 1/1 and 12/31 - The recertification clock restarts at zero each January 1st
   – You receive the state annual recertification pin – it may be received after 12/31, but must be earned prior to 12/31

5. Retaining a status of Member in Good Standing (i.e. TMN Active)
   – Dues must be up to date
   – At least 1 hour within the each calendar year

6. Misc
   – Hours (VH and AT) must be earned in the periods indicated above. Member Entry can be up to 45 days later. Approval even later.
   – Hours accomplished prior to 45 days are lost unless exception is granted by the Board (generally life circumstances stuff)
   – All certification, re-certification and hours criteria are based on hours approved hours in VMS