

**Texas Master Naturalist  
El Camino Real Chapter  
Board Meeting Minutes  
January 7, 2016**

**Call to Order**

The meeting was called to order at 5:11pm by Lucy Coward and was held at the Milam County Courthouse. Members present included Nancy Adcock, Cindy Bolch, Sherry Colley, Lucy Coward, Barb Cromwell, Sandra Dworaczyk, Dorothy Mayer, and Don Travis.

**Treasurer--Cindy Bolch**

Cindy wanted input about what is needed/wanted for Treasurer's Report at the meeting. It was decided to continue what she has been doing.

**Membership—Cindy Bolch**

Cindy will continue to give a brief recognition when members receive a certification pin.

**Reporting hours—Cindy Bolch**

Board considered what can be done to get members to enter their hours. Membership committee will look at members who do not report on a one-to-one basis to see if assistance is needed.

**New training class—Dorothy Mayer**

Dorothy said enrollment appears to be eight or nine at this time.

**Mentoring Program—Cindy Bolch**

Mentoring program should realistically start a couple of months before training begins. However, it is feasible for our chapter to have mentors meet with their assigned students between the first and second classes. Mentors may pick either advanced training or volunteer hours when attending a class. Other members who attend a class only get advanced training.

**Volunteer hours for chapter meeting—**

Don will investigate whether volunteer hours are possible for meeting attendance.

**Meeting Format**

After discussion, it was decided to begin eating at 6pm, followed by the speaker at 6:30. The meeting will follow the speaker. Chapter meeting times may vary, and this schedule will be adjusted as necessary to accommodate that meeting.

**Historian**

This position is vacant, and the Board is looking for a replacement for Debbi Harris. Barb Cromwell will check into whether or not the scrapbook project will continue. The historian position is "open".

**Weekly News**

Sandra will take over this position from Katherine Bedrich. She will organize information and send it to Don. Don will distribute the weekly news.

**Chapter Operating Handbook**

Don will double check what is published online, correct as necessary, and a vote of the membership will follow.

**Don Travis**

He brought to the Board a request from Texas Wildlife Association for our chapter to provide volunteers for their projects. We will invite him to our chapter meeting in February to explain his project

Booklets—We will give a welcome set to the new members. Barb Cromwell made a motion to give the new members a set. It was seconded by Sandra Dworaczyk. Motion passed.

Nature of Milam County Project—Don received an email about this project from Michelle Haggerty. It is under scrutiny, and her advice was to break Nature of Milam County into three categories. Cindy Bolch, Katherine Bedrich, and Kathy Lester will meet with Don to look at restructuring this project.

**Sandra Dworaczyk**

Sandra is in charge of the Milano Junction Memorial Garden.

**Meeting place for Board**

The next Board meeting will be held April 8 at 10am. Location -Home of Don and Cindy Travis

**Adjourn**

A motion to adjourn was made by Dorothy Mayer and was seconded by Barb Cromwell. Motion passed and the meeting was adjourned at 6:41pm.

Respectfully submitted,  
Nancy Adcock