

**Texas Master Naturalist
El Camino Real Chapter
Board Meeting Minutes
November 11, 2018**

Call to Order

Phyllis Shuffield called the meeting to order at 3:00 pm. Those in attendance included: Nancy Adcock, Sherry Colley, Mike Conner, Donna Lewis, Dorothy Mayer, Lisa Milewski, Phyllis Shuffield, and Don Travis. The meeting was held in Cameron at El Charros.

Order of the Meeting

***Upkeep on Milano gardens**

Garden project needs leader. Decided members can go and work independently. They are to record their time spent on VMS. (Honor System)

***Inventory**

Discussion about where to store chapter's inventory. Decision made to look at it and decide what to keep and what to purge. Dorothy will lead this project. Mike will investigate how long chapter needs to keep records.

***Thoughts on future fundraiser for storing inventory**

Dorothy has a friend who will make and donate a nature-themed quilt for a raffle. Raffle tickets will be sold at upcoming events.

***People asking about historian**

Past events of the chapter are online.

***Use old disposable/recyclable plates, spoons, forks, knives at meeting**

Chapter will purchase two sets of silverware at SAM's for meetings. Volunteers will take home, wash and return. Recyclable plates, cups and napkins will be purchased by the chapter and used after existing supply is depleted,

***Joyce wants to have a group on what we as a chapter can do to educate on recycling**

It was suggested Joyce get a group together to discuss options and plans on this topic.

***State wanting us to go over documents**

Don will look into this.

***Officers for next year**

Time to start thinking about slate of officers for end of 2019. Current Board has one year left on their terms.

***Donation for church**

The chapter usually donates \$300/year to the church for use of the facility. A motion was made by Donna Lewis and seconded by Dorothy Mayer to present Sandra a check at the Christmas party for the church.

Motion to Adjourn

A motion to adjourn was made by Dorothy Mayer and seconded by Donna Lewis. The meeting was adjourned at 4:05 pm..

Respectfully submitted,
Nancy Adcock

Meeting time: 60 minutes (VT)