

El Camino Real Chapter of Texas Master Naturalists  
Meeting Agenda  
[date]

Eat and Socialize – OH YEA!

Introduction of Guest Speaker and AT program, turn meeting over to speaker

President Call Chapter Meeting to Order (date, time, location, attendees + guests to be noted in minutes)

- Recognize any new members and guests
- Comments on just finished Guest / AT session, or introduce if comes after meeting.

Vice President Report – Upcoming events and chapter meeting speakers.

Secretary Report – Minutes emailed and posted on web, any Q's or comments? Vote to approve.

Treasurer Report – Ledger posted on password protected Members page on website, any financial concerns and current balance discussed.

Committee Reports:

- AT and Vol Projects Committee – any updates
- New Class Committee – any updates
- Membership Committee – awards and recognitions, any other updates
- Communications Committee – any updates
- Host Committee – any updates

Old Business – from officers and members

New Business – from officers and members

Nature Stories – from everyone and anyone

Hours to claim for this meeting and AT noted:

Vote to Adjourn

[Note: President / VP can edit as needed to insert specifics and print copies for Agenda Handout at meeting.]