

El Camino Real chapter Texas Master Naturalist

Board Meeting Agenda Minutes

Dec. 5 11:30 a.m.

All Saints Episcopal Church

- I. Call meeting to order – meeting called to order at 11:30 a.m.. Board members present were Carolyn Henderson, Don Travis, Linda Jo Conn, Lisa Milewski, Donna Lewis, Liz Lewis, Pamela Neeley, Catherine Johnson, and Mike Connor
- II. Review any suggestions on CMOP and COH
 - A. Accept or decline all suggestions – Travis passed out copies of the revised Chapter Operations Handbook and suggestions for changes. The board reviewed all parts of the revisions, debated a few and came to a consensus on changes to be made. Travis moved to accept the edited version. D. Lewis seconded the motion. All voted in favor. Travis will prepare a final copy and send it to all board members who will vote by email to accept or decline it. The accepted revised version will be emailed to all chapter members to be voted on Friday.
 - B. Vote to accept or decline all statewide changes – Travis moved to accept the CMOP revisions for the state handbook. Neeley seconded the motion. It passed unanimously.
- III. Bank account changes made – Henderson informed the board that the bank signatory changes had been started. She asked Connor to go by the bank and sign the document. Kendall said she also would get over there (via texting).
- IV. Review statewide project to tell “stories” of notable chapter members for 25th/15th anniversary. Henderson informed the board members that 2023 will be the El Camino Real chapters 15th anniversary and the state Texas Master Naturalist 25th anniversary. She also explained two projects the state is undertaking to celebrate the anniversary of the organization. The two different are listed below. B. – “Any member” will be available to any member who wants to tell a special story about his or her experience as a Texas Master Naturalist. More information will become available as they open up the projects.
 - A. Most notable of our chapter for submission to state project
 - B. Any member who has something to tell to statewide project

- V. Board retreat – discussed idea of a board retreat to plan the coming year and projects we may be interested in doing.
- VI. Thank you – Henderson thanked every board member for their extensive support in getting her through this first year.

Connor gave a brief financial report. The current balance is \$5,978.97. That amount includes the cost of the meals for the end of year party, which will be paid to the caterer on Friday.
- VII. Adjourn – the meeting was adjourned at 1:30 p.m.