INTRODUCTIONS

ANNUAL MEETING

- Please communicate the following to your chapter members
  - Oct 26 - 28, Sheraton Georgetown, TX
  - 20th anniversary
  - Web page will be updated daily [www.txmn.org/2018-annual-meeting](http://www.txmn.org/2018-annual-meeting)
    - Agenda, contests, registration ... will be here
  - Visit our Facebook page, it has info on the annual meeting and 20th anniversary
- Matrix Agenda
  - 150 sessions and 30 fields trips
  - Agenda is posted and will be updated as presenters and times change
  - Working on making agenda more readable (out today) along with abstracts - hope to have those done this week
- Registration
  - Registration fills up quickly so please get the message out early and often
  - Costs
    - Getting meeting sponsors are how we reduce the cost of the meeting
    - Getting sponsors before July 20 is needed to post registration cost on July 20
    - Sending in sponsorships will be taken after this date
  - Goal is to launch of registration last week of July
  - List of sponsors is on the website
  - Flat rate for 1 day, 2 day, 3 day conference fee will be separate from hotel costs
  - Trying to keep costs similar to last year
  - We have the entire hotel
  - Hotel registration will be separate from conference registration both paid for at the same time, Receipt will be itemized with conference fee and hotel fee
  - Do not call the hotel you must use the registration system
  - Discounted lodging rate 3 days prior and 3 days after conference
  - Info on discounted rate will be sent out with conference costs July 20
- Sponsors and Silent Auction folks are taking input now. Contact info is on website
- Marketing Campaign
  - We have found that new members stick to the TMN program longer if they attend the annual meeting
  - Please do what you can to encourage them to attend
  - Often new member attendees become leaders in their chapters
- Communicate early and often about registration
- CONTESTS
  - Website, Facebook have submission dates
- 30 outside events
  - [Get Outside Guide](#) will provide all the info needed to attend these sessions
  - All of these are part of the registration system
- PRESIDENT encouraged to attend
STATE REP ROUND TABLE Friday 3:30 followed by a meeting on TMN Foundation
Saturday 20th anniversary project wrap-up, highlights and where it’s going in the future

GALA
- Thursday evening - fund raising event to build the endowment and celebrate 20th anniversary
- Sponsors are needed
- Live and silent auction
- Need help building the audience for the gala that could be good donators
- Tickets for gala $225/each, start at 5:30, local winery wine, live band, purchase a table for 10 people $2000 - this can be counted as charitable items

20th ANNIVERSARY PROJECT
- oral history project with over 300 videos
- 23 of 40 chapters represented
- Seeking transcription help only 80 of 300 is completed - a word template is available from Alayna, no deadline for transcription,
- See some of the videos on the website TMN.org/20th-anniversary
- Please contact Mary Pearl if your chapter hasn’t done anything yet (26 chapters have not submitted anything). It’s not as hard as you might think

ANNUAL REPORT ADDENDUM
- This is information we can’t pull from the VMS system and we really need your help finishing this up
- 23 chapters have not answered the survey
- email reminder and link will go out this week
- This is info we need to put into our annual report for the annual meeting
- Original request was sent to all 2017 and 2018 officers listed in VMS

LISTSERV
- This is your annual reminder to get members signup for the Listserv
- Weekly and daily digest available
- It’s another way to stay on top of what’s happening from a state perspective

GUIDING DOCUMENTS
- CMOP - reviewed every year
- COH – this year
- Need chapter feedback in the next few weeks so that they can get the documents completed with final draft in November
- Bruce - Thanks to everyone for the hard work and listening to membership that lead to putting together a workable document
- Please don’t choose Thanksgiving as the week for final review
- When do members approve COH - no date set
- Members do not have to approve any of the chapter’s suggestions but they should have opportunity to provide input
- Note: there may be no updates but we want to give everyone the opportunity to review and make suggestions
- Chapter COH should model the TMN COH, there are some areas that are flexible so that the COH works for your chapter

QUESTIONS

- can you please send slides to represent - yes will combine with meeting notes
- There is a State Rep tab on website - notes and PowerPoint will be posted here
- Can spouses participate at the outside sessions at annual meeting
  - Spouses can be add on registration page, they must pay same flat rate fee as any attendee
- Can you count as AT if you repeat a class if the material is the same as the last time class was attended?
  - Sometimes, some sessions need repeat visit to have content sink in
  - It’s difficult to regulate
  - We probably don’t need to over work this