

Galveston Bay Area Master Naturalists
Board Meeting Minutes
April 3, 2018
Texas AgriLife Building Classroom 2 – Carbide Park

The meeting was called to order by George Kyame at 2:05 pm.

Present: George Kyame, Tim Long, Ellen Gerloff, Janet Mason, Julie Massey, Jo Monday, Andrea Stromeyer, Lynn Wright, Jim Duron and Patty Trimmingham.

George discussed safety of the building and the fire evacuation route; location of fire extinguishers and AED devices.

Old Business

1. March Board Meeting Minutes
 - a. The minutes of the March 2018 board meeting were reviewed, no changes.
 - b. A motion to approve the minutes was made by Lynn, seconded by Janet. Motion was passed.
2. 20th Anniversary Project Update (Tim)
 - a. The project is wrapping up.
 - b. There have been 10-11 interviewed with 2 more scheduled this week.
 - c. Chuck has been sending in the raw videos. TXMN will edit as they see fit.

2018 Goal Updates

1. Communications (Tim)
 - a. The communication team met; it was a productive meeting with good attendance.
 - b. Responsibilities were discussed and some were divided up.
2. Non-traditional Audiences (Julie)
 - a. Scott Bell and James Langley will be presenting an overview of the Master Naturalist Training at the Texas Department of Corrections Ellis Unit Horticulture Program at the Thursday Chapter meeting.
 - b. Julie will discuss with starting a similar project with UHCL who has an education relationship with a prison in Brazoria.
3. Emeritus Program (Janet)
 - a. Still working on a list of names.
4. Grow Hospitality Role (Andrea for Penny)
 - a. The last midden didn't have an article reminding members about the purpose of the hospitality role.
 - b. Andrea wrote an article for the Midden and sent it to Diane.
 - c. Andrea will send the article to Tim so he can send it out in an email blast.
5. Leadership (Julie/George)
 - a. Julie is still looking for someone to fill the TPWD advisor role.
 - b. Julie asked everyone to send her names of any TPWD person who might be a good fit for the position.

6. Continue to Grow VMS (Jim)
 - a. Dorothy, Patty and Andrea continue to train with Jim.
 - b. The VMS trainees will need to take TXMN VMS training before being assigned new roles.
 - i. Training is a webinar; trainees will sign up for it this week
7. State Bylaw Changes (Lynn)
 - a. Michelle Haggerty sent out the updated CMOP (Chapter Management and Operating Protocols) and the COH (Chapter Operating Handbook Template) for the 2018 program year.
 - b. Lynn now has what she needs to do the comparison between what was sent out and our documents.
 - c. Lynn will be the point person for our Chapter for this activity.
 - d. Due date for this activity is June.

New Business

1. 2017 TMN Annual Report Addendum (Julie)
 - a. Request from Michelle Haggerty; due April 16th.
 - b. Information is needed from the President, Treasurer and Membership chairman.
 - c. George, Julie, Jim and Lynn will work on it.
2. June Board meeting (George)
 - a. The June board meeting falls during Camp Wild.
 - b. A motion to move the June board meeting to May 29th was made by Tim, seconded by George. Motion was passed.
3. Transition of new class reps (Julie)
 - a. 2018 Class has been asked to send in names of possible reps to Julie.
 - b. Last training class is May 3.
 - c. 2018 Class reps will be invited to attend the May 29th board meeting.

Board Reports

President (G. Kyame)

1. Reminders from George on upcoming activities:
 - a. iNaturalist AT – this Friday
 - b. Beach and Bay – this Saturday
 - c. City Nature Challenge – April 27-30
 - d. FeatherFest – April 17-22
 - e. Camp Wild – June 4 –June 7
2. Sponsorship request from TXMN
 - a. Request is for a sponsorship for the annual convention.
 - b. We have \$300 in the budget for this; something we do every year.
 - c. George will contact TXMN to find out what the money is used for.
3. Swift Towers
 - a. The swift tower project is on hold.

Vice President/State Representative (T. Long)

1. Tim is working on the presentation for this week's Chapter meeting.
2. He does not have speakers for June or August; needs some ideas.
3. He has a speaker for October – Theresa Morrison will present on microplastics.

Secretary (P. Trimmingham)

1. Patty (on behalf of David Bulliner) asked Julie if we could use the plastics poster for the Earth Day event at Mary Queen Catholic church on April 15th.
 - a. This event is part of a whole initiative for church members to conserve and recycle.
 - b. Stennie is going to try and get someone to speak about the plastic initiative.
 - c. Julie said it was fine to use the poster.

Treasurer (L. Wright)

1. March Treasurer's report was presented to the board.
2. Balance sheet is in good shape.
 - a. 2018 Class tuition checks for 20 were deposited.
 - b. Bus expense for field trip was paid.
 - c. Exceeded budget for membership income.
3. Ellen made motion to accept March financials as presented. Andrea seconded. Motion passed.

Membership (J. Duron) Not present to report

1. Jim stated it was difficult to juggle 2017 and 2018 reports.
2. 2018 Directory will be worked on starting next week.
3. Discussion on Hawk Watch opportunity that doesn't allow anyone to enter outreach figures.
 - a. This is due to the way the opportunity was set up
 - b. Jim will look to see if he can change the category to allow for outreach to be entered
4. Reviewing the membership report:
 - a. Expecting 4-5 more members to renew which will put us over the 222 mark.
 - b. 9000+ volunteer service hours, 500 less than last year at this time
 - c. 48 members have recertified this year
 - d. 14 members from the 2018 class have reported hours
5. Outreach numbers look good so far.

Class Representatives (J. Mason, A. Stromeier)

1. Nothing to report.

AT Director (E. Gerloff)

1. Upcoming AT
 - a. iNaturalist on April 6 is full.
 - b. Parasites – May 10th still has room.
 - c. Archeology of the Upper Gulf Coast – Sept 8.
2. AT that isn't going to be held
 - a. Leaf cutters
 - b. First Aid
3. Discussion on lack of emergency protocol for field trips.

- a. Lynn made a motion to form an emergency protocol committee. Jo seconded the motion. Motion passed.
- b. George will put together the committee.
 - i. Andrea, Julie, Chuck and Jo were names mentioned for the team

Volunteer Services (J. Monday)

1. Outreach
 - a. Working on the speaker's bureau list. The hope is to have a back up for everyone listed.
 - b. Would like the topic list put on the web (no presenter names).
2. Still need more participants for the Teachers workshop (Treasurers of the Bay).
 - a. It's a mini Master Naturalist class for teachers, June 19-22.

Chapter Sponsor (J. Massey)

1. Frank Bundy had a heart attack Sunday or Monday.
2. Julie working on 2018-2019 Budget (county).
 - a. Has to be submitted by April 16th.
 - b. Let Julie know if anything is needed that the volunteers use.
 - c. Items discussed:
 - i. 2 speaker systems (Chuck working on costs)
 - ii. Owl pellet dissecting kits
 - iii. Nets for GISP (Julie might have these)
 - iv. Refractometers for GISP (might not need)
 - v. Carts to move plants (George and Jim to find out how many/costs)

Next board meeting will be on Tuesday, May 1st, 2018, at Carbide, 2:00-4:00 pm.

Motion was made by Lynn and seconded by Jo to adjourn at 3:56 pm. Motion passed.

Respectfully submitted,
Patty Trimmingham