

**GALVESTON BAY AREA CHAPTER  
ADVANCED TRAINING PRE-APPROVAL REQUEST**

All advanced training and volunteer service, unless executed through programs or projects pre-approved by the Chapter Board of Directors, must be submitted in writing to the Chapter Training Director and receive approval before hours are accumulated. Programs and projects presented by Chapter sponsors and partners are automatically approved if they meet the criteria of the Texas Master Naturalist Advanced Training Requirements per Article V. in the Chapter Management and Operations Protocols.

Name: \_\_\_\_\_ Date of Request: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

Program Title \_\_\_\_\_

Training Location: \_\_\_\_\_

Program Date: \_\_\_\_\_ Number of AT Hours Requested: \_\_\_\_\_

Organization Name & Phone # or email: \_\_\_\_\_

Instructor Name & Title: \_\_\_\_\_

Program Summary:

Additional Information, Internet Links, Attachments:

**Send Pre-Approval Request by e-mail to Advanced Training Director:**

**Ellen Gerloff ([egerloff@sbcglobal.net](mailto:egerloff@sbcglobal.net))**

Pre-Approved or Denied by: \_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Denied: \_\_\_\_\_ Date: \_\_\_\_\_

Reason for Denial:

Advanced Training Director's Notes: