

Texas Master Naturalist, Hill Country Chapter  
Cibolo Nature Center  
November 11, 2015

Present: Kathy Ward, Paul Person, Vern Crawford, Diane McMahon, Sarah Hilburn, Judy Gausnell, Brenda Fest, Pat McCormick, Liz Ross and Lisa Flanagan.

Quorum met: 92% present

Absent: Bob Wiedenfeld

Also present: NA

President Kathy Ward called the meeting to order at 1:15PM

### **Strategic Initiatives**

Chapter Operating Handbook: Vern Crawford will send the revised Chapter Operating Handbook to the general membership today.

Progress on Nominating Committee: The 2016 slate of officers are:

President-Brenda Fest  
Vice President-Floyd Trefny  
Secretary-Rheda Boardman  
Treasurer-Diane McMahon

The general membership will vote on the slate of officers at the Chapter meeting on November 16,2015.

2016 Directors:

Communications Director-Bridget Langdale  
Volunteer Projects Director-Claire Mitchell  
Class Director-Diana Armbrust  
Class Representative-Lisa Barrett  
Advanced Training Director-Liz Ross  
Membership-Lisa Flanagan

Volunteer Management System (VMS)-Plans for Workshops: Brenda Fest handed out some information on how to enter data on the VMS. Brenda also handed out the 2015 Class contact information list. All the new class members agreed to help any one with the VMS. The Board decided to have a two training sessions in December and two in January. Possible locations will be at the Kerrville Public Library, Bandera Public Library, and Cibolo Nature Center.

### **Resource Development**

2015 Class Program Update: Commencement was great.

### **Operational**

Approval of October 21, 2015 Minutes: Lisa Flanagan made a motion to accept the minutes. Liz Ross seconded the motion. Motion carried.

Approval of the Treasurer's Reports: Diane McMahon had not received the reports from the Credit Union. Diane asked for any additions to the 2016 budget. Sarah Hilburn reported that the Chapter will receive \$3,000 from the Exxon Grant. Diane will email Sarah Hilburn, Paul Person and Judy Gausnell to set up a time for the 2015 Financial Audit meeting. The Board discussed whether to make another \$500 donation to Michele Haggerty. Diane will contact Michele Haggerty to see how our Chapter can support her and the Texas Master Naturalist program.

The Board Retreat will be at Kathy Ward's home on January 9,2016.

## **Director's Reports**

Vice-president's Report on Programs:

November 16-Michelle Haggerty, VMS, Election of Officers  
December 12-Christmas Party  
January-open  
February-Cathy Downs, "Monarchs"

Lisa Flanagan will send out a reminder about our Christmas Party, 51 members have paid to date.

Membership: Nothing else to report.

Advanced Training: Nothing else to report.

Volunteer Projects: Nothing else to report.

Class 2014: Nothing else to report.

Convention President Report: Kathy Ward reported that the Texas Master Naturalist Convention was good and there was new information about Junior and Collegiate Master Naturalists. Kathy suggested that our Chapter investigate adding a Youth Director, Field Trip Director and a Membership Committee instead of one Membership Director. The Board agreed to discuss these positions at the Board Retreat.

Additional Items:

Brenda Fest asked the Board to accept Gabriella McCrae's 35 hours from the Master Naturalist, Gulf Coast Chapter to fulfill her certification requirements. The Board unanimously approved the hours.

Paul Person asked how we deal with members who have become inactive due to health issues. Discussion followed on whether we should visit members or send them a note.

Meeting Decisions:

\*Approved the October 21, 2015 minutes

\*Agreed to have the Board Retreat on January 9, 2016 at Kathy Ward's home

\*Agreed to discuss Kathy Ward's suggestions for additional director positions at the Board Retreat

\*Agreed to accept Gabriella McCrae's 35 hours from the Gulf Coast Chapter to fulfill her certification requirements.

## **Announcements**

The next Chapter meeting will be November 16, 2015.

The next Board meeting will be December 9, 2015 at 12:30 at the Riverside Nature Center.

There being no further business, the meeting was adjourned at 3:13PM.

Respectfully Submitted,  
Sarah Hilburn  
Secretary