

Texas Master Naturalist, Hill Country Chapter Board Meeting Minutes
Riverside Nature Center
Monday, March 26, 2018

The meeting was called to order at 2:37 PM by President Lisa Flanagan. A quorum was present.

Members present: Lisa Flanagan, Craig Childs, Cathy Binney, Susan Clark, Reggie Cox, Paula Harley, David Davies, Katy Kappel, Vern Crawford, Claire Mitchell, Brenda Fest.

Members absent: Leslie Hannah, Michelle Haggerty, Roy Walston.

Visitors: Richard Coleman

Operational:

1. David moved and Katy seconded to accept the minutes as submitted. The motion passed.
2. Cathy moved and Paula seconded to remove Ann Dietert and Kathy Ward from the holding account signature card. The motion passed. For bank purposes Susan will send a note to Cathy with her signature stating that this motion was passed. David moved and Craig seconded to accept the financial statements as submitted. The motion passed.
3. Craig reported that there are no changes to the speaker line up. He is still waiting for confirmation on Monica Morrison for Texas Native Cats for September.

Strategic Initiatives:

1. Praise was shared for Kristie's work on the Small Plot Pollinator Garden portion of our website.
2. Richard shared a mockup of the rack card. 2500 rack cards will cost \$200.00.
3. Income for the project so far is a commitment from Kerrville NPSOT for \$200. Boerne NPSOT is on board but has given no monetary commitment and Fredericksburg has been contacted but the board has not yet moved on it. Our chapter will not be giving funds for this project.
4. Part of the mission is to recognize small plot pollinator gardens with a plaque. Upfront cost for these will be \$200 with homeowners paying \$25 each.
5. A volunteer network has to be developed including NPSOT and TMN with assigned areas. Richard reminded us that volunteers will advise and answer questions but will not do physical landscaping. Volunteers will be expected to identify 30 plants on a list already established.
6. Brenda suggested encouraging volunteers to complete the Native Landscape Certification Program.
7. 75% of the plants are expected to be native and will focus on native and migratory pollinators but will not emphasize monarchs. Monarch Waystation questions will be referred to the website.
8. Richard requested help on grant information and was given Sarah Hilburn's name who is a former grant writer. Katy will also send Richard grant writing resources.

Directors' Reports:

1. **Membership:** Reggie reviewed the certificate recipients for tonight's meeting. She has had 18 inquiries already for the upcoming class. The application will be online on April 1, 2018. She will notify any applicants who have not fully completed the application.
2. **AT:** Paula reported that she has published 117 ATs at this point. She requested input on an AT Field Trip and Reggie will send out a message to members requesting ideas.
3. **Volunteer Projects:** Claire reported that she and Kristie did a project coordinator survey and removed projects that were no longer active. She provided clarification regarding rewording in some projects.
4. **Communications:** David reported that he asked Kristie to put the new rack card on the website. He still needs volunteers to distribute cards in Mason, San Saba, and Menard counties. Brenda will do Bandera County. A press release will go out this week regarding the new class application. Rick Phipps of Encore Radio will be asked to do spots publicizing the application. He reviewed the status of the Care Committee and stated that milestone recipients will need to be interviewed.

Resource Development:

1. Brenda shared the results of the End of 2017 Survey.
 - a. A discussion was held regarding clarification of the procedures for developing new projects.
 - b. Brenda gave praise for the number of people involved.
 - c. A hands-on AT training will be held during the next class and will be open to all members.
 - d. An article will be written by Lisa for the newsletter on the importance of recording volunteer hours in VMS.
2. The guidelines for the 20th Anniversary Video can be found on the state website. Lisa asked that we submit names of people to be interviewed. Roy Walston and Lisa are coordinating the delivery of the equipment. It was suggested that pictures of members doing their projects be included.

Vern moved and Katy seconded to adjourn at 4:37 PM. The motion passed.

Respectfully Submitted,
Susan Clark, Secretary