

Texas Master Naturalist, Hill Country Chapter Board Meeting
Riverside Nature Center
December 10, 2018

The meeting was called to order by President Lisa Flanagan at 2:50 PM. A quorum was present.

Members present: Lisa Flanagan, Craig Childs, Cathy Binney, Reggie Cox, Leslie Hannah, Brenda Fest, Paula Harley, Katy Kappel, Claire Mitchell.

Members absent: Vern Crawford, David Davies, Michelle Haggerty, Susan Clark, Roy Walston.

Guests: None

Operational:

1. Brenda asked that the minutes be amended to show the time of the Board Retreat to be 10 am to 1 pm on January 12. Also, that the slide show at Saturday's party showed members of the 2018 class. Leslie moved, and Craig seconded to accept the minutes as amended. The motion passed.
2. Cathy reported that the Treasurer's report reflects our income and expenses through November. The new class went over budget because we had fewer students than budgeted. The shortfall was overcome by the \$25 profit in ticket sales for the party and silent auction proceeds of \$1203. Cathy presented the 2019 budget, which is based on 35 class participants. Katy suggested that the proposed budget category "Donations" be amended to show monies designated for specific project separately from fundraising for the chapter account. Brenda moved, and Craig seconded to approve the 2019 budget as amended. Paula moved, and Leslie seconded a motion to accept the Treasurer's report as submitted. Both motions passed.
3. Craig reported no change in the speaker list presented last month.

Strategic Initiatives:

1. The Board Retreat agenda was discussed. The following topics were suggested:
 - a. Fundraising
 - b. Establishing a list of members with special skills (i.e. pesticide application certification) to be shared with other members
 - c. Recruiting for diversity in the 2019 class
 - d. Ways to encourage members to use the information on the website
 - e. Planning for a spring/fall gathering of members at Roberts Ranch
2. We discussed filling vacancies on the Board. Lisa will select new directors before the January 12 retreat.
3. There was discussion of the proper procedure to request AT credit for a class that was previously completed. The AT Director, currently Paula, will handle those requests.
4. There was discussion of proper procedure for establishing a project that qualifies for volunteer credit. An HOA would not qualify since a Master Naturalist cannot receive credit for working on their own property. All projects must be approved by the Volunteer Projects Director.

Directors' Reports:

1. **Membership:** No new report
2. **AT:** Paula reported that she has five more ATs ready to post.
3. **Volunteer Projects:** Claire would like to orient her successor when that person is selected.
4. **Communications:** No report
5. **New Class:** Leslie reported that Carla Stang will be the 2019 Class Director.

Resource Development:

Craig reported on the successful holiday/volunteer recognition party. Several people commented that they enjoyed it and the Zion youth group received donations of \$150.

The decisions were reviewed. Susan moved, and Katy seconded to adjourn the meeting at 4:30 PM.

Respectfully submitted,
Katy Kappel, secretary