

1Hill Country Chapter TXMN Monthly Board Meeting Minutes
11/22/21 via Zoom

The meeting was called to order at 2:30 by President Elsa Roberts. In attendance were: Nancy Scoggins, Carla Stang, Lisa Flanagan, Billy Guin, Katy Kappel, Jeralyn Hathorn, Deb Youngblood, Vern Crawford, Catherine Gauldin, Elsa Roberts, Trudy Eberhardt and Carra Milikien. Tom Burke and Deb Youngblood were absent.

Operational:

1. The minutes from the previous meeting were submitted by secretary Jeralyn Hathorn. Carla made a motion to approve the minutes and the motion was seconded by Katy. Motion carried.
2. Treasurer Nancy Scoggins provided her reports. Carla made a motion to approve, seconded by Vern. Discussion ensued regarding the annual review process. Nancy stated that the financials are reviewed by the board every month and doesn't feel like an annual review as done in previous years is necessary because it is basically check matching, not an actual audit. Else agreed that the review procedure needs to be re-written. Katy and Carla voiced their opinion that we need to continue to do the annual review. Carra suggested an official audit periodically as a safeguard. Katy will send an email to the audit committee with a timeline. Carla will inquire about an official audit for 2022.
4. Vice President Katy Kappel presented her report. The Volunteer Appreciation Luncheon is up to 91 attendees. The donor has agreed to continue to cover the cost of the meals. Deb and Lisa will help with check-in. Guests will be charged \$18 each. Vern will make sure to reach out to the early timers and have them signed up and accounted for. He and Becky are working on recognizing Jim Stanley. As next year will be the 20th anniversary, Carla sees this as an opportunity to interview members who are usually hard to get a hold of to have in our archives. The order of events was discussed and it was decided to close with honoring Jim. Setting up plenty of tables in case some wanted to social distance was suggested. Vern and Lenore are working on securing a memorial bench for Jim either along the trail or at RNC. Vern feels like it should be referred to as a Lifetime Achievement Award by the chapter, which has never been done before. Carla suggested talking to the mayor to see what the city could also do to honor Jim's involvement with the TXMN. Also suggested was the possibility of honoring someone with exceptional service every decade with an award and calling it the Jim Stanley Lifetime Achievement Award. Katy encouraged everyone to bring any auction items in ASAP.

Director's Reports:

1. Class Director Carra Milikien provided the New Class report. She confirmed that most of what is in the draft of the training class curriculum is confirmed and they are only finalizing minor details and filling holes in the committees. Carla voiced concern about requiring 2 days a week and asked for clarification on what is mandatory and what is optional. Carra confirmed that only 5 of the 12 weeks will require 2 days. Nancy made a motion to approve the 2022 Class Curriculum, Katy seconded and the motion passed unanimously.
2. Membership Director Carla Stang presented her report. All but 2 new class members have been assigned a mentor. She has been busy collecting bios and plans to give them to Lenore for the January newsletter. All 25 of last year's class members have made certification. Elsa discussed the voting for the chapter meeting tonight and ways to make sure everyone has the opportunity to participate with a pop up and a voice vote. She anticipates everything will go smoothly and quickly.
3. Communications Director Catherine Gauldin presented her report and indicated that she will be working on videos and finishing the web site as her final tasks as Comm Dir. She and Mackenzie are both concerned about who will be the new Comm Dir and voiced her displeasure with the possibility that the social media channels will go dormant after all the hard work she has put into getting them going. Discussion amongst the board took place regarding the correct process for who should make appointments this late in the year. Carla indicated that she would appoint someone once she is officially the chapter President. Carra feels the situation should be

addressed and corrected to avoid it from happening in the future. Catherine indicated that she had approached prospects to no avail. Carla asked her to send over the names of people she thinks would be a good fit with hopes of persuading one of them to fill the position of Communications Director with the understanding that Catherine has agreed to continue to fulfill the social media duties, but does not want to be a director.

4. Project Director Tom Burke was not present at the meeting.
5. AT Director Deb Youngblood was not present at the meeting.

Resource Development:

1. Historically the New Class Representative was elected by the class in November and installed in January. For 2022 they will need to come on board once they are identified. The Chapter Operating Handbook needs to be updated to not mention a specific month in order eliminate any conflicts in the future.
2. LMAP rack cards have been updated with new contact information, edited and ready to go to the printer. A motion was made by Billy to approve spending approximately \$200 to print 1000 new card out of the general fund. Vern seconded the motion and the motion carried.

Meeting adjourned at 4:00 p.m.

Next monthly board meeting December 13, 2021 at 2:30 p.m.