

Hill Country Chapter TXMN Monthly Board Meeting Minutes  
8/23/21 via Zoom

The meeting was called to order at 2:38 by Vice President Katy Kappel. In attendance were: Nancy Scoggins, Carla Stang, Lisa Flanagan, Billy Guin, Katy Kappel, Jeralyn Hathorn, Deb Youngblood, Vern Crawford, Catherine Gauldin, Anne Ryan, Trudy Eberhardt and Carra Milikien. Absent were Elsa Roberts and Tom Burke.

**Operational:**

1. The minutes from the previous meeting were submitted by secretary Jeralyn Hathorn. Carla made a motion to approve the minutes and the motion was seconded by Deb. Motion carried.
2. Treasurer Nancy Scoggins presented the financial reports. A motion was made by Carla to accept the reports and seconded by Billy. Motion carried.
4. Vice President Katy Kappel presented her report and discussed her concerns regarding the impact COVID will have on the Volunteer luncheon. Board members recommended having an "escape clause" in the contract in case we had to cancel so that we could do so without penalty. The chicken entrée was chosen for the meal. Katy asked the board how they felt about having the annual board retreat in the morning prior to the luncheon. The majority felt that it should remain in January, with the exact date to be determined at a later time. Anne and another member from the class committee agreed to be at the 8/27/21 meeting scheduled at UGRA to evaluate the speakers/microphones available.

**Director's Reports:**

1. New Class Committee presented their report and Carra gave a recap of their progress and questions. Carla suggested that the AV team explore the best way to use the equipment for membership meetings and new class meetings. Deb indicated that the files can be created and shared through One Drive. Discussion also ensued regarding the current storage space being rented by the chapter. It was agreed that we should keep the unit. Anne did an inventory and Carla will keep it updated as she moves things in and out.
1. Membership Director Carla Stang presented her report and briefly discussed the contents with the board. She discussed the 93 people on the "I'm Interested" list, the 14 table events left for the season and Michelle Haggerty is still on track to hand out the mega awards at the September meeting. The application process was discussed at length as well as protocols for choosing candidates. Katy asked whether the dates for the new class would be in place by the time the application process opened and Anne said that they wouldn't be determined until November. A final discussion on class size will be pushed to November. There were 3 to 4 2021 applicants that had to drop due to the winter storm, and they will automatically have a seat. Carla will find out if they will need to complete a new application. There were 7 people who applied and paid for the 2020 class but could not start due to Covid. She was going to reach out to them to see if they were interested in the 2022 class. Anne suggested including the question "Have you volunteered?" on the application in order to identify those from 2020 that have already done volunteer work in spite of there being no 2020 fall class.
3. Communications Director Catherine Gauldin presented her report and stated that she will be sending out press releases regarding the new training class once the application is live on the web site. She indicated that the new brochures are ready for print but questioned whether we wanted to distribute new brochures or use what we have in inventory. Nancy suggested using a flyer with a QR code instead of distributing brochures at businesses.
4. Project Director Tom Burke was not present at the meeting.
5. AT Director Deb Youngblood provided an update on the AT test calendar and it's success.

**Resource Development:**

1. The board was informed that Constance and Robert were in charge of the Apache Tree Grant. Anne suggested that the new class representatives also be involved.
2. The board discussed and agreed to refrain from referring to the Volunteer Luncheon as a “holiday or Christmas” party and to only refer to it as a “Volunteer Recognition Party”.
3. Lisa updated the board on the nominations for the open board positions. She indicated that Frank Garcia has agreed to the nomination for Vice President and Ron Scoggins for the Treasurer’s position. She also has someone in mind for the Secretary position.
4. The board discussed whether to have a Zoom or in person meeting in September. Nancy mentioned that NPSOT is going to virtual meetings for the fall and felt that there would be reluctance to do in person meetings. It was decided to make the call at a later date.

Motion to adjourn by Deb, seconded by Lisa. Meeting adjourned at 3:45.

Next monthly board meeting September 27, 2021 at 2:30.