Llano Estacado Texas Master Naturalist™, Inc
Approval Form for Advanced Training

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| To fill out the form electronically, click on the shaded boxes and type in the information. |

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| Name of Master Naturalist Submitting Request |       |

## Training Opportunity Information

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| --- | --- |
| Training Title |       |
| Date of Training |       | Actual Training Time |      hr      min |
| Instructor |       | Org/Agency |       |
| Training Location  |       |

Training must be Reviewed by the Advanced Training Director and Approved by the Board.

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| Reviewed by: | **[ ]**  Advanced Training Director:  |

|  |  |
| --- | --- |
| Type of Training:(Check all that apply) | **[ ]**  Lecture **[ ]**  Presentation/Demonstration **[ ]**  Outdoor **[ ]**  Hands-on **[ ]**  Other \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  |

## Training Opportunity Details - attach flyer if available

|  |  |
| --- | --- |
| Description of Training |       |
| Presenter |       |

## Rationale of Training

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| Reasons training meets Chapter Criteria |       |

When finished filling out form, save the file with a **unique** name in Word or PDF format and send to llanoestacadotmn@gmail.com. The Advanced Training Director will review the submitted opportunity and present to the Board for approval at their regularly scheduled monthly meeting. If there is a deadline for the training that will occur before a regularly schedule meeting, the A.T.D. can submit the opportunity for approval by email. Please allow time for review, approval and any necessary entries into VMS.

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| Chapter Records—Please do not write below this line (for official use only) |
| Pre-Approved by |       |  |       |
|  | (Name of Approving Authority) |  | (Date Pre-Approved) |
| # Hrs Recorded |       | Recorded by |       | Date Recorded |       |
|  |  |  |  |  |  |