

POMN Board Meeting Minutes

January 9, 2020

Agrilife Research and Extension Office - Stephenville

The meeting was called to order by President Karen Aho at 6:01 pm.

Board members in attendance: Karen Aho, Katie Moses, Edd Robinett, Ashley Medeiros, Marsha Stephens, Barbara Salter, Bill Hopkins, Colton Claborn, Devin Erxleben

The minutes from December 12, 2019 stand approved.

Standing Reports:

1. Marsha expressed the need for new badges for pledges. Specifically, sticky or velcro ones with replaceable name plates. Also, the new APSC building where the training class is to be held had too few chairs (20 chairs for 34 students) so the class was moved to another room with more chairs.
2. The board packet cycle and agenda items will be sent out early before meetings.
3. Barbara mentioned that all board members should have access to the gmail account and would need a safe place to store the password. Also, a file for things written down for better transition of new board members.
4. The search for a new volunteer service director is in progress. Barbara was the previous acting volunteer service director. A new job description of the position is needed.
5. Karen suggested the need to incorporate technology into board meetings to allow people who want to serve on the board but live too far away to attend.
6. Karen mentioned the role of an acting advisor to guide the group towards implementing new ideas, preferably an individual versed in extension, brush management or range management.

Old/Unfinished Business

1. The motion was passed to create an account at Pack & Mail. Edd will set up the Pack & Mail account and hold the key and multiple IDs will be submitted to allow others to access the mail.
2. The Bosque River Nature Project budget was increased from \$100 to \$400. The restricted individual donation budget was increased from \$700 to \$1000.
3. The December 17th board meeting was changed to December 10th.
4. The October 15th chapter/business meeting has been cancelled due to its proximity to the annual TXMN conference in Houston.
5. Karen will send a *doodle* to coordinate a time for all to attend the board retreat by the end of February.
6. Barbara's niece has created a new chapter logo design. Also, instead of saying "Prairie Oaks Master Naturalists" to "Prairie Oaks Chapter".
7. Barbara said she needed a means (pamphlet/brochure) to get information to new members and transfers about the chapter.

The meeting was adjourned at 8:02pm.

Minutes were prepared by Ashley Medeiros.