

Minutes for STMN Meeting 1/19/2021  
6:30 pm Zoom Virtual Meeting

6:34 pm Start

Speakers: Paul Silva TPWD, Kevin Gibbs, AgriLife – STMN/State Organization Relationship  
Kimberly Ogden, Cindy Frank, Lari Jo Wallace – Orientation/Refresher on forms/hours

Attendees:

Paul Silva*	Wendy Hill
Kevin Gibbs*	Matthew Hendrix
Melanie Hollenshead**	Leslie Hoekstra
Michelle Alvarez	Marie Keiber-Emmons
Ada Anderson	Thomas Keiber-Emmons
Randy Bissell	Mary Grace Lopez
Dawn Bissell	Jean Meadors
Christy Blend	Kimberly Ogden
Chuck Blend	Suanne Pyle
Samantha Cass	Amy Rivers
Michele Connolly	Art Siebert
Bibi Dalrymple	Winifred Shrum
Karl Dirksmeyer	Carol Singleton
Jason Edwards	Karen Smith
Lari Jo Edwards	Suzanne Smith
Cynthia Frank	Brian Tilley
Amanda Gabehart	Bob Ward
George Gardiner	Michael Wenzel
Darlene Garey	Phillip Woods
Rylee Gonzales	

\*Speaker \*\* Guest

Quorum established.

**Reminder: February 16 Chapter Meeting – Dustin Baker of Padre Island National Seashore.**

Call to Order 7:39 Bibi Dalrymple

Recognition of guests.

- Melanie Hollenshead – guest from Cradle of Texas Chapter
- Darlene Garey – new member transferred from Galveston Bay Chapter

#### Review and approval of November minutes – Bibi Dalrymple

- Minutes are posted on <https://txmn.org/st/meetings/chapter-meeting-documents/>
- Password: Mockingbird.

#### President's Report: Chapter Accomplishments

- Conducted Zoom meetings.
- Total volunteer hours 9525, 3700 less than last year, total value to State of Texas \$119,000 at \$23.00 an hour.
- Leadership Retreat, three session on Values, Challenges, and Actions.
- New Intern training went very well, class of 13, 6 are certified, 6 are close and one had medical excuse.

#### Outgoing and Incoming Board members

- Thank you to Chuck Blend and Rosemary Plank for their service.
- Welcome to new Vice President Kimberly Ogden and new Treasurer Leslie Hoekstra.
- President's goal: make Board of Directors a team.

#### Introduction of Board Members

- Kimberly Ogden – Vice President who stated her main duties are to find Advanced Training opportunities and help with meetings.
- Leslie Hoekstra - Treasurer who stated her duties were to handle the money and budget according to our practices, principles, and mission.
- Randy Bissell – Secretary and Communication Czar who stated he is responsible for Facebook page, website, meeting minutes and technology. Suanne Pyle will be assisting him.
- Michelle Alvarez – Membership who stated that membership would be approached from three directions – Mentoring, Recruitment, Engagement. She also said she would be compiling a history of the chapter soon. See notes attached.
- Cindy Frank – Volunteer Services Director and Hours Keeper. VSR is a new position and she will be responsible for overseeing that volunteer service projects are set up and coded correctly.
- Phillip Woods – New Class Training Director who stated that this class was very successful even with the limitations of Covid. He said next year's class would be larger and he is looking for members to mentor the new trainees. Fall class will be both on-line and in person.
- Michele Connolly – New Class Representative who stated that her position is to help the new class of trainees.
- Chad Huckabee is our AT Director but couldn't attend the meeting.

#### Approval of 2021 Budget. Budget Attached.

- Leslie Hoekstra motioned to accept 2021 Budget as presented.
- Cindy Frank seconded motion.

- Discussion – Amanda Gabehart asked about scholarship funds for Annual Meeting. Randy Bissell said budget was deliberately vague because of not knowing what this year would bring because of Covid.
- Budget voted on and approved. (from Zoom Chat, 23 yeas, 1 nay)

#### Recognitions and Service Awards – Cindy Frank.

- Newly certified, Tom Keiber-Emmons, Lari Jo Edwards, Suanne Pyle, Darlene Garey, Michael Wenzel.
- Recertified by Dec 31, Karl Dirksmeyer, Carlos Valdez, George Gardiner, Kim Ogden, Liz Abel, Ric Garces, Tom Kieber-Emmons, Marie Kieber-Emmons, Brenda Weathered, Janice Ainbinder, Ada Anderson, Lari Jo Edwards.

#### Announcements

- If interested in Project Wild contact Kim Ogden.
- Next meeting Tuesday, February 16, 2021.
- Two members are at MD Anderson, Chad Huckabee and Julie Findley.

#### Membership activity – Michelle Alvarez

- Break Out rooms, name juvenile Whooping Crane in Port Aransas.
- The winner is BB for Big Bird or Baby Bird
- Drawing for free dues for 2021 – won by Kimberly Ogden! Who gave it to Charlie.

Meeting Adjourned at 8:48 pm

1 hour of AT, 1.25 hour of Chapter Business

*Minutes respectfully submitted by Suanne Pyle and Randy Bissell.*



**South Texas Chapter of the Texas Master Naturalist Program™**

**Chapter Meeting Agenda  
Tuesday, January 19, 2021  
6:30 pm, via Zoom**

Speakers: **Paul Silva & Kevin Gibbs** – STMN/state organization relationship  
**Kimberly, Cindy, Michelle** – orientation/refresher

Call to Order

Introduction of guests and visitors

Review and approval of last meeting's minutes

Introduction of officers and directors

President – **Bibi Dalrymple**

Vice-President – **Kimberly Ogden**

Treasurer – **Leslie Hoekstra**

Secretary & Communications Director – **Randy Bissell**

Membership Director – **Michelle Alvarez**

Advanced Training Director – **Chad Huckabee**

Volunteer Services Director – **Cindy Frank**

New Class Training Director – **Phil Woods**

New Class Representative – **Michele Connolly**

New business

\*Approval of 2021 budget

Announcements

Break-out-rooms – **Michelle Alvarez**

AT \_\_\_\_ hours      Administration/chapter meeting \_\_\_\_ hours

Adjourn

\* requires a vote

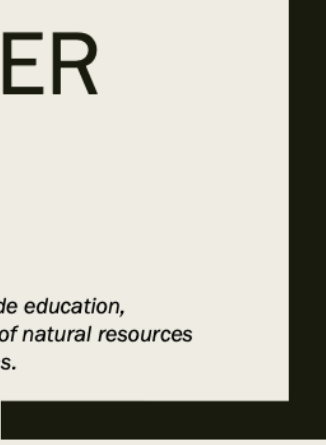
*Mission: To develop a corps of well-informed volunteers to provide education, outreach, and service dedicated to the beneficial management of natural resources and natural areas within their communities for the State of Texas.*



# STMN CHAPTER MEETING

Tuesday, January 19, 2022

*Mission: To develop a corps of well-informed volunteers to provide education, outreach, and service dedicated to the beneficial management of natural resources and natural areas within their communities for the State of Texas.*



# Agenda

- Speakers: **Paul Silva & Kevin Gibbs** – STMN/state organization relationship  
**Kimberly, Cindy, Michelle** – orientation/refresher
- Call to order
- Introduction of guests and visitors
- Review and approval of last meeting's minutes

I call this meeting to order at 7:39

The minutes of our last meeting are posted to our website (<https://txmn.org/st/meetings/chapter-meeting-documents/>). Are there any new corrections to the minutes? The minutes will stand as posted and corrected.

Visitor: Melanie Hollenshead from Cradle of Texas Chapter

Introduce: Darlene Garey, transfer from Galveston Bay Area Chapter

## Agenda (cont'd)

### Introduction of officers and directors

- President – **Bibi Dalrymple**
- Vice-President – **Kimberly Ogden**
- Treasurer – **Leslie Hoekstra**
- Secretary & Communications Director – **Randy Bissell**
- Membership Director – **Michelle Alvarez**
- Advanced Training Director – **Chad Huckabee**
- Volunteer Services Director – **Cindy Frank**
- New Class Training Director – **Phil Woods**
- New Class Representative – **Michele Connolly**

### Chapter's accomplishments:

First: we figured out to keep functioning during a pandemic! We all learned to use zoom and we only canceled two chapter meetings – March and April.

Our initial training committee restructured the training program to include virtual classes in combination with socially distanced training in the field. We had 13 trainees. Of those, 6 have completed certification and the rest (except for one due to health reasons) have completed the IT hours and are close to completing certification. Under the circumstances, I think this is a resounding success and all thanks to a great class and a super training committee led by Phil Woods.

### The numbers:

Total hours: 9,525.50 (- 3,763.75) translates to \$219,086 @ \$23/hour  
PO: 6,074 adults and 4,790 children seen/impacted, total 10,864 (-25,429)

The year ended with election of two new officers replacing those whose terms expired: treasurer and vice president. Treasurer, Leslie Hoekstra and Vice President, Kimberly Ogden.

My accomplishment for the year was to create a working team out of the board of directors. We all have duties assigned to our positions, but I wanted to see us come together as a team and help each other accomplish our goals. Over the last couple of weeks, we held a board retreat during 3 zoom meetings facilitated by Randy. We reached a consensus on our common values, examined the challenges facing our chapter, and identified actions that we could take to address those challenges. I think we all came to the realization that there is a lot of overlap in our roles so the best way to accomplish our goals is to work together and really communicate with each other. Fortunately, we have Randy, our communications czar, who helps us on that front.

So now, I'd like you to meet the team that will lead us through the coming year. Each officer and director will introduce him or herself and talk briefly about their role and what help they might need to fulfill their duties. So, if you have any interest in getting involved in chapter administration, please think about what you can do to help.

Here's your board for 2021



# 2021 Board of Directors

1	Bibi Dalrymple	President
2	Kim Ogden	Vice President
3	Leslie Hoekstra	Treasurer
4	Randy Bissell	Secretary
5	Blyth Swartsfager	Immediate Past President
6	Paul Silva (TPWD)	Ex Officio
7	Kevin Gibbs (Agrilife Extension)	Ex Officio
8	Michelle Alvarez	Membership Director
9	Philip Woods	New Class Director
10	Randy Bissell	Communications Director
11	Chad Huckabee (VMS 2)	Advanced Training Director
12	Cindy Frank (VMS 1)	Volunteer Service Projects Director
13	Michele Connolly	New Class Representative

## Agenda (cont'd)

- New business
  - \*Approval of 2021 budget – **Leslie Hoekstra**
- Announcements
- Break-out-rooms – **Michelle Alvarez**
- AT 1 hour            Administration/chapter meeting 1.25 hours
- Adjourn

\* requires a vote

### **Announcements:**

Kimberly – Project Wild

Cindy – new certifications since last meeting

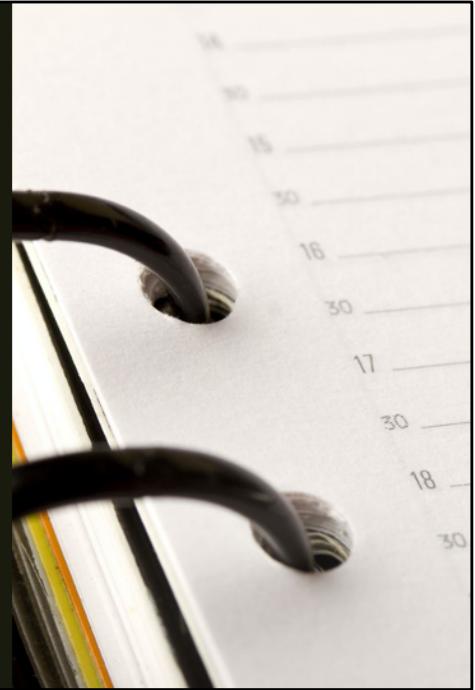
Next chapter meeting: Tuesday, February 16

Next bod meeting: Monday, March 1, 7:00 pm; all members and the public welcome

**Break-out-rooms:** Name the Whooping Crane colt

# Adjourn

- Administration/chapter meeting: 1 hours
- AT: 1.25 hours



Is there any further business? Then the meeting is adjourned at \_\_\_\_\_.

TEXAS MASTER NATURALIST  
SOUTH TEXAS CHAPTER  
FINANCIAL REPORT  
JANUARY 19, 2021

STATEMENT 12/31/20

SAVINGS	\$1,818.39
CHECKING	\$4,000.94
2 YEAR CD	\$4,301.95
TOTAL	\$10,121.28

DEPOSITS TO CHECKING	1/4/2021	95.88
MEMBERSHIP DUES	1/5/2021	47.94
	1/7/2021	23.97
	1/11/2021	47.94
	1/11/2021	143.82
AND A \$10 DONATION	1/15/2021	33.68
	1/15/2021	100
	1/19/2021	23.97
	TOTAL	517.2
		4000.94
CHECKING ACCOUNT AS OF 1/19/2021		4518.14

Texas Master Naturalists: South Texas Chapter  
2021 Annual Budget

Texas Master Naturalists: South Texas Chapter 2021 Budget			
<b>Finance Committee</b> <b>Chairman:</b> Cindy Frank <b>Member at Large:</b> Art Siebert <b>Treasurer:</b> Rosemary Plank			
<b>INCOME</b>			
Membership Dues	50 x \$25.00 <sup>i</sup>	1250.00	
Intern Training	12 X \$125.00 <sup>ii</sup>	1500.00	
Other: Grants, Donations, etc.	0	0	
<b>TOTAL</b>		<b>2750.00</b>	
<b>EXPENSES</b>			
<b>MISSION BASED</b>			
Membership Education		500.00	
Earth Day/Bay Day		50.00	
Mission Based Events (TBD <sup>iii</sup> )		325.00	
<b>SUPPORT</b>			
Unspecified		800.00	
<b>OPERATIONAL EXPENSES</b>			
Stamps, printing, paper, cards, receipt books, checks, bank fees, etc.		300.00	
Committee Expenses		500.00	
Contingency Fund		155.00	
Name Badges		120.00	
<b>NOTE: TREASURER SERVICE ACTIVITY</b>			
Ordering Curriculum texts from TAMU Press for Interns as needed	2020 Cost = \$38.70/book		Cost to Interns \$40.00/book
<b>TOTAL</b>		<b>2750.00</b>	

<sup>i</sup> Conservative # of members; consideration for inactive requests, transfers, etc. Overage will be identified and placed in contingency. At year end decisions to be made regarding investment strategy for chapter

<sup>ii</sup> Breakdown of Training fee = \$10 name tag fee, \$25.00 Next year's annual dues, \$90.00 training fee. Text through University Press is SERVICE – chapter income \$1.38/book.

<sup>iii</sup> Mission based events unspecified in annual budget, must be approved by Executive Committee