



## South Texas Chapter of the Texas Master Naturalist Program™

### Minutes of the Board of Directors Meeting Agenda

Tuesday, October 5, 2021

7 pm, via Zoom

#### Call to Order – 7:03 Bibi

Attendees (10) – Bibi Dalrymple, Randy Bissell, Cindy Frank, Michele Connolly, Michelle Alvarez, Chad Huckabee, Leslie Hoekstra, Holly Grant, Kevin Gibbs, Phil Woods Absent – Kimberly Ogden VP

Review and approval of last meeting's minutes – Minutes are available on the website – [www.txmn.org/st](http://www.txmn.org/st)

#### Reports of officers and directors

##### President – Bibi Dalrymple

- Discussion topic: providing a chapter member directory with emails and phone numbers. Allow people to opt in
- Calendar: Next chapter meetings: October 19, November 16 (final meeting of the year) Next BOD meeting: Dec 7
- Michele Connolly to chair the Annual Financial Examination Committee
- Timeline for officer nominating committee to fill president and secretary positions. President must publish slate of candidates to chapter membership in writing 15 days prior to last meeting (Nov 16) – so November 1.
- The Officer Nomination Committee will present a slate of candidates and conduct the election process at the last general membership meeting of the calendar year – November 16.
- The incoming President will chair and appoint the Director Nomination Committee. The incoming President will present a slate of Director candidates to the newly elected Officers, Past President and Advisor(s) for confirmation by a majority vote of this Executive Committee prior to the end of the calendar year in which they are elected.
- Directors: Think about whether you want to continue in your position. If not, hopefully you have an idea of who might replace you. Start talking to them so you can recommend them to the Director Nominating Committee. Please make this

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decision before our next chapter meeting (Oct 19) so that we can explain the process to chapter members. Either way you will need to notify the incoming president so that he/she can present the slate to the Executive Committee and chapter advisors for their approval.

- Last Monthly Chapter Presidents meeting was September 27.
- Merchandise: Local Chapter-Produced Items MUST follow TMN guidelines for logo use. MUST have pre-approval from State Office Efficiencies coming in 2022
- 2021 Certification. Do not anticipate changing policies
- 2021 Annual Meeting Recorded Sessions can be watched thru April 2022 for AT – must register for annual meeting to have access.
- Annual Meeting Updates. Hybrid event as planned. 200 have registered for in-person as of this morning, 500-600 expected total. Covid policy is in place for in-person attendees. <https://txmn.tamu.edu/wp-content/uploads/2021/09/COVID-Policy-for-the-Texas-Master-Naturalist-Annual-Meeting.pdf> , Masks are currently mandatory in Dallas County, bring your own PPE. Meeting rooms will be laid out for social distancing. Sanitizing stations will be available throughout.
- Hotel has extensive cleaning and safety protocols, including pure meeting air filtering system Contract tracing will occur, should it be necessary after the event.
- Bibi is attending in-person.

### Important Dates (summary):

- **October Chapter Meeting, Oct. 19<sup>th</sup> at 6:30 PM via Zoom. AT Topic: Sara Jose on Bird Friendly Landscapes**
- **State Meeting (In person and Virtual), October 21-24, register on txmn.org!**
- **2022 Officer Slate Presented on Nov. 1**
- **November Chapter Meeting & Officer Election, Nov. 16<sup>th</sup> at 6:30 PM via Zoom. AT Topic: Chuck Blend from CC Museum's New Planetarium Experience**
- **Social on December 4<sup>th</sup> (pending) – BioBlitz at Blucher and Beers.**
- **Board of Directors Meeting, Dec. 7<sup>th</sup> at 7 PM via Zoom.**

### Vice President & Chair Nominating Committee – Kimberly Ogden

- No report.

### Treasurer – Leslie Hoekstra

- 2022 Budget Proposal Submitted.

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- Discussion. Randy said that there were should be less specificity in Support. Cindy clarified that those were just guidelines. Randy responded that the financials are solid and that the board should fund things as they come up.
- Tabled for review by President until December 7 Board Meeting (or other time).

### Treasurer's Report

Savings \$1820.43

Checking \$7118.19

CD \$4409.31

Total \$13,347.95

Members

57 Paid/2 Advisors/19 2021 Trainees (corrected)

### Kevin Gibbs, Advisor – Special Discussion on CC Museum Contact from Carol Rehtmeyer

- Indicated that he'd been contacted by Carol Rehmeyer of the Corpus Christi Museum of Science and History.
- They were asking about the possibility of volunteers from Texas Master Gardeners and Texas Master Naturalists.
- Kevin shared history if volunteer work at the museum and some of the issues from the past.
- The museum also contacted Randy Bissell and sent him contact information from their volunteer coordinator via an email.
- That email was forwarded to the officers for consideration of opportunities to participate with the Museum.
- Discussion centered on the status of the museum, current management, its past unpleasant history with some volunteers, and the potential role of volunteers going forward.
- The chapter will be notified of volunteer opportunities.

### Secretary & Communications Director – Randy Bissell

- 595 groupies on Facebook. Even with Facebook down yesterday, 595
- We continue to grow the website, everything's running well.
- Michelle Alvarez and I are working on our talk about our great website for state meeting

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- Chad and I had a meeting the other day about the newsletter and really doing more integration with the look and feel of the newsletter and our other web-based products,

#### Membership – **Michelle Alvarez**

- NatureCorps interviews on hold until after State Meeting presentation.
- Going to check in on mentoring.
- Idea on social at Blucher Park – with Advanced Training – BioBlitz at the park with follow up social at Nueces Brewing downtown. Notionally Dec. 4<sup>th</sup>.
- Chad – Kim is a good resource.
- No conflict with Training (planned for Dec. 11).

#### Initial Training Director – **Philip Woods**

- IT is going well.
- Some have completed their IT training requirements.
- Several will certify by mid-November.
- Venues are working out this year.
- Chad's plant training crew is great.
- PINS, Nueces Delta, Oso Bay Wetlands, and Aransas NWR remaining sites.
- Foggy up to Welder, but great place for training.
- Trainees asking for more information. Very thorough.

#### Advanced Training Director – **Chad Huckabee**

- AT Training this week at FB.
- Looking at AT ideas at our IT sites in the Spring.
- Plant ID with the photos and cards is going great.
- Looking to more intense training on plants.
- More invertebrate biology for bays, Gulf, and estuaries.
- Bibi is picking up 5 microscopes donated to TMN.

#### Volunteer Services Projects Director – **Cindy Frank**

- Everyone getting hours in and recertifying.
- AT is easy with video options.
- Anne Thomas has joined the chapter from the Mid-Coast. Neighbor of Chuck and Christy Blend.
- She came with 60 hours IT, 15 hours AT, and one hour of volunteer service. Now very involved with Texas Sealife Center certified and working on recertification.

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- Michelle Alvarez received her 250 hour pin.

#### New Class Representative – **Michele Connolly**

- Amazing group of Trainers in IT.
- Jon's training on soils came together at Welder.
- Welder was great experience.
- Hear positive comments from the class.

Bibi reminded Michele to talk about the role of the Class Representative with the current class. There were comments about there being several good candidates and strong leadership in the group.

#### New Business - Bibi

##### Set agenda and format for October Chapter Meeting

- October 20
- Zoom Format
- Speaker: Sara Jose
- Zoom meetings will probably continue through 2021.
- Next BoD meeting Dec. 7

Administration/board meeting 1 hour.

Adjourn 8:02 PM

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Texas Master Naturalists: South Texas Chapter  
2022 Annual Budget



Texas Master Naturalists: South Texas Chapter 2022 Budget			
<b>Finance Committee</b>			
Chairman: Cindy Frank			
Member at Large: Art Siebert			
Treasurer: Leslie Hoekstra			
<b>INCOME</b>			
Membership Dues	62 x \$25.00	\$1,550	
Intern Training	25 X \$125.00 <sup>1</sup>	\$3,125	
Other: Grants, Donations, etc.	0	0	
<b>TOTAL</b>		<b>\$4,675</b>	
<b>EXPENSES</b>			
<b>MISSION BASED</b>			
Membership Education		\$2,000	
Earth Day/Bay Day		\$50	
<b>SUPPORT</b>			
State Conference President Attendance Support		\$500	
State Texas Master Naturalist Foundation		\$100	
South Texas Botanical Gardens		\$350	
State Meeting Auction		\$ 50	
<b>OPERATIONAL EXPENSES</b>			
Stamps, printing, paper, cards, receipt books, checks, bank fees, etc.		\$300	
Committee Expenses		\$1,000	
Name Badges		\$325	
<b>NOTE: TREASURER SERVICE ACTIVITY</b>			
Ordering Curriculum texts from TAMU Press for Interns as needed	2021 Cost = \$38.64/book		Cost to Interns \$40.00/book
<b>TOTAL</b>		<b>\$4675.00</b>	



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