



**TMN-COT BOARD MEETING**  
**November 2, 2022 9:00 AM – 10:30 Hybrid**  
**at Texas AgriLIFE Extension Service, Angleton TX**

President Kathy Pittman called the meeting to order at 9:00am, presented the agenda and asked for additions or corrections.

**Attendance—**

Elected Members of Board	Present	Appointed Members of Board/Committees	Present
Kathy Pittman (President)	✓	Mickey Dufilho (Past president)	✓
Kristine Rivers (Vice-President/Programs)	✓	John Boettiger (Membership Dir.)	
Secretary (Vacant)		Mary Schwartz (New Class Dir.)	✓
Don Sabathier (Treasurer)	✓	Larry Peterson (Communications Dir.)	✓
		Ruby Lewis (Outreach Dir.)	✓
<b>Chapter Advisor(s)</b>		Kristine Rivers (Advanced Training Dir.)	✓
John O'Connell (AgriLife Extension)	✓	Oran Atkins (Volunteer Service Dir.)	✓
Paul Cason (TPWD: Sea Center Texas)	✓	Connie Stolte (State Rep.)	✓
<b>Guests/Other</b>		Rose Wagner (Chapter Host)	✓
Melanie Hollenshead	✓	Class of 2021 Rep (Vacant)	✓
		<b>Quorum</b>	<b>Yes</b>

**Approve Previous Board Minutes—**The September Board and General Meeting minutes were sent to the Board for review. There was one correction. The minutes were approved.

**Minutes Approval—**

Motion	Motion to	Motion Seconded	Vote
Approve the October Board and General Meeting minutes	Mickey Dufilho	Oran Atkins	Minutes approved by unanimous voice vote of Board members present



**Motions—**

Motion	Motion to Approve	Motion Seconded	Vote
<b>Email motion</b> – Motion made to approve \$500.00 for the Membership picnic	Mickey	John	Motion approved by email vote.
Motion to approve \$300.00 for Birds of Prey program at the membership picnic.	Mickey	Oron	Motion approved by unanimous voice vote of Board members present

**Action Register Review**—Other than items related to Board Reports, the register was not reviewed as the meeting ran long. [See COT Board Action Register at end of minutes.]

New Action Items October	Who	Comments
Survey Membership at November Meeting about days and times for General Membership Meeting	Kathy	
Check with other chapters on dates and times for General Meetings	?	
Send out new conflict of interest form to the board to be returned to John O’Connell	Connie	
Do a virtual poll at the General Membership Meeting For voting anonymously	John O.	
New Action Items November		



Put up new Intern class pictures	Mary S.	
Send Oron the information on the EcoFund	Mickey	
Call meeting for Committee to review Chapter Handbook	Connie	Committee members John O., Connie, Kathy, and Mickey
Conducted Financial Review of 2022 books by committee	Don	Committee to review – Mickey, Paul, John O., Roxanne and Kristine.

**BOARD REPORTS**

**President’s Report— Kathy**

- The next TMN Tuesday will be Nov 8th. Ricky Linex – Land Mgmt, Ethics and Stewardship
- 2023 Annual meeting – McAllen - Oct. 12th – 15th – 25th Anniversary
- 2022 Annual meeting –
  - ~460 attendees
  - comments on RAWA and contacting Senators Cruz and Cornyn – send letters to elected officials in support of Recovering America Wildlife Act.
  - Endowment – trying to grow the fund
  - MAJOR THANK YOU to Connie for organizing Volunteers
  - Angela Griffin - Won first place in Insect photo contest
- Intern Graduation Sat Nov 12<sup>th</sup> at 1:00. PLEASE ATTEND
- Picnic – donation for Birds of Prey Program – discuss alternatives
- Chapter Banner – John O may have one that we can modify and use
- Whooping Crane Trip – Feb 15 – if not enough Chapter members by X date, would we consider opening up to other local chapters? – 19 people signed up to date – promote at General membership meeting

**Past President** – Mickey Dufilho Discuss opportunities for get-togethers

- Cookie contest for November Meeting – Connie will lead since Mickey is out of town. Connie will get prizes and judges. Connie will send out a notice to the membership.
- Nov. 6 will be family picnic. Potluck and Birds of Prey Program and Spider Hunt
- Wild Hog Party at Ed Barrios immediately after December Meeting – Rose will send out a reminder and will try to get what people are bringing for potluck.
- Nominating committee – Jim and Luanne Salinas have agreed to serve jointly as VP of programming. Still no candidate for secretary

**Vice President – Kristine Rivers**

- October: Fall Field Day – Galveston trip
- November: Feathers (Marty Cornell)
- December: No speaker; brief business meeting for voting
- January: Shells of Brazoria County (Mel McKey)
- February: Levi Jordan and Varner-Hogg Plantations (William Polley & Kennedy Wallace, Interpreters, Texas Historical Commission)
- March: TBD

**VP/Advanced Training – Kristine Rivers**

- November – Feathers (Marty Cornell) – this is tentative – night meeting
- December – No speaker, brief business meeting for voting
- January – Shells of Brazoria County (Mel McKey)
- February – Levi Jordan and Varner-Hogg Plantations ( William Polley and Kennedy Wallace, interpreters, Texas Historical Commission)
- March: TBD – maybe Eagle Nests: from Bobble Heads to Beauties (Mary Schwartz)
- Suggest having people from annual meeting give presentation

**Treasurer – Don Sabathier**

**COT TREASURER REPORT**

October 2022

BEGINNING BALANCE	\$12,503.81
Revenue Summary	323.79
Expense Summary	2,145.56
ENDING BALANCE	\$10,682.04

Don will be conducting a Financial Review of the 2022 books on Wednesday Dec. 7 starting at 8:00 AM – review will be conducted by Mickey, Paul, John, Roxanne and Kristine.

**Membership Director – John Boettiger**

Kathy has pins and Roy Morgan 4000-hour milestone pin – delivered at the Annual Meeting

Initial Certifications	Recertifications	Milestones
None	Mike Hampy	Lisabeth Martinez ( 500)
	Pat Jeffreys	
	Sherri Mattheson	
	Robert Salzer	
	Connie Stolte	

**VMS Data – Through October 2022**

**Hours**

	Month	YTD
VT -	1,042	10,825
AT -	313	1,689

**Impact data**

Adults	1,327	8,389
Youth	1,031	22,265
Total	2,358	30,654

**State Representative – Connie**

- State mandated document changes – need to communicate to Membership 30 days in advance of December meeting. Vote will take place at December meeting.
- The state has instituted a three-year review process for all guiding documents. So these documents will be up for review and update every three years. The attached documents will become active January 2023.
- By-laws- Chapter options were selected (12-month terms and chapter operates as a 501c3) and submitted to the state office. A chapter template was provided for us. The template has been approved by chapter advisors (John and Paul). Last meeting, we thought a 15-day notice was needed and then the chapter could vote but we figured out it is actually a 30 day notice to the chapter required. So the notice can go out this week, we can also notify chapter at the November meeting General meeting, and vote at the December meeting. The 2023 board members will need to

submit the attached conflict of interest form since we are updating our by-laws to include, we are a 501c3.

- CMOP- state mandated policy and procedures- no action required because these are the same statewide for all chapters.
- Chapter Operation Handbook (COH)- chapter specific policy and procedures. The state made consistent with the CMOP and By-laws and added more detail to the template. I recommend a committee be formed to review old and new and finalize a new COH for voting as soon as possible. Target chapter voting date February or March.
- Add official directors to By-laws – Outreach Director and Chapter Host Director
- Connie will set up a meeting to review the Chapter Handbook

#### **Training Director – Mary Schwartz/ Melanie Hollenshead**

- Update on Intern training – Nov. 8 – Field Trip for birds
- Mary will get class board up for the new class
- Discuss plans for 2023 Intern Training. – Melanie, Kathy and John will plan for 2023

#### **Volunteer Service Director – Oron Atkins**

##### **Upcoming VT Opportunities – Nov/Dec**

- Exploration Green Workday – every Wed, 8:30 AM to 11:30 AM – contact Christie Taylor
- GCBO Nursery Garden Workday – every Thursday, 9 AM to 12 PM – contact Chris Kneupper
- Trash Collection/Disposal Analysis Project – self directed
- Beach Sweep – 11/7 & 12/5 - 8 AM Quintana Fishing Pier– contacts Jimmy/Luanne Salinas
- BCPD Trail Workday Hanson Park – 11/17, 8 AM to 12 PM – contact Mike Mullenweg
- Pearland Parks & Recreation Natural Resources Workday – 12/1, Locations TBA, 8 AM to 11 AM
- Nurdle Beach Patrol – Jace Turnell – self-directed
- Brazoria County Comprehensive Spider Survey – Melanie Hollenshead - self directed
- Adopt a Loop for TMN – contact Debbie Nance - self directed
- Boardwalk Maintenance & Construction – TBA – contact Oron Atkins
  - Quintana Boardwalk Construction in Xeriscape is currently under construction
  - Big Tree Board walk is planned for future

**Outreach Director – Ruby Lewis**

- Update on October Activities?
  - Spooktacular had 1411 people at Sea Center
- DEEP at BNWR Discovery Center – 11/15 & 11/17, 9 AM to 2 PM – contact Ed Barrios
- Refuge Saturday at Bobcat Woods Trail – 11/19, 11 AM to 3 PM – contact Oron Atkins
- 12/10/22 Brazos Bend – Furs, Skulls
- 12/26 – Jan. 1 – Discovery Center Open House

**Pop up Outreach meeting update - Melanie**

- Need to get committee together

**Chapter Host – Rose Wagner**

- Rose will help with sign up for Nov. Family Picnic

**Communications Director—Larry Peterson**

- No report

**Be the Change – Kristine**

- No report

**Class 2021 Rep. - Open**

- No report

**Chapter Advisors – John O, Paul**

- Paul reported that 11 people from annual meeting were on Field Trip – It was a good event
- 3/25/23 – Sea Center Nature Day
- Flounder release was successful
- Jennifer Kieffer – Sea Center Volunteer Coordinator will be attended board meetings as an advisor for COT.

**Action Register – Did not review - Will be archiving completed items for November (thanks Mickey for your efforts)**

**President:** Kathy adjourned the Board Meeting at approximately 10:30 AM

Respectfully submitted,  
Mickey Dufilho (acting secretary)

cc: Board Members



**CRADLE OF TEXAS CHAPTER**

AgriLIFE EXTENSION Bldg.  
 21017 CR 171, Angleton, TX 77515-8903  
<https://txmn.org/tmncot/>

Attendance 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Elected Board Members</b>													
Kathy Pittman	X	X	X	X	X	X	X	X		X	X		
Kristine Rivers	X	X	X	X	X	X	X	X	X	X	X		
Sabathier, Don	X	X	X	X	X	X	X	X	X	X	X		
Pat Jeffreys					X		X	X	X				
O'Connell, John	X	X	X	X	X	X	X	X	X	X	X		
Cason, Paul	X	X		X			X	X		X	X		
Atkins, Oron	X	X	X	X	X	X	X	X	X	X	X		
Boettiger, John	X	X	X	X		X	X	X	X	X			
Dufilho, Mickey	X	X	X		X	X	X	X	X	X	X		
Lewis, Ruby		X	X		X-	X	X	X		X	X		
Peterson, Larry	X	X	X	X	X		X	X	X	X			
Schwartz, Mary	X	X	X	X	X	X	X	X	X	X	X		
Stolte, Connie	X	X			X	X	X	X	X	X	X		
Wagner, Rose	X	X	X		X	X	X	X	X	X	X		
Whitmarsh, Bob	X	X	X		X	X	X	X					
Roxanne Walkowiak	X	X		X			X	X					
Crystal Andablo													