



CRADLE OF TEXAS CHAPTER

AgriLIFE EXTENSION Bldg.
21017 CR 171, Angleton, TX 77515-8903
<https://txmn.org/tmncot/>

TMN-COT BOARD MEETING

**Wednesday, January 4, 2023 9:01 a.m. – 11:30 a.m.
at Texas AgriLIFE Extension Service, Angleton TX**

President Kathy Pittman called the meeting to order, presented the agenda and asked for additions or corrections.

Kathy welcomed new secretary Lorna Witt, new Vice President Jimmy Salinas and new class representative Kate Harris to the board. Kathy will send nametag information to Rose to get new nametags

Luanne Salinas was a guest

Attendance—

Elected Members of Board	Present	Appointed Members of Board/Committees	Present
Kathy Pittman (President)	✓	Mickey Dufilho (Immediate Past President)	✓
Jimmy Salinas (Vice-President/Programs)	✓	John Boettiger (Membership Dir.)	N
Lorna Witt (Secretary)	✓	Melanie Hollenshead (New Class Dir.)	✓
Don Sabathier (Treasurer)	✓	Larry Peterson (Communications Dir.)	✓
		Ruby Lewis (Outreach Dir.)	N
Chapter Advisor(s)		Kristine Rivers (Advanced Training Dir.)	✓
John O'Connell (AgriLIFE Extension)	✓	Oron Atkins (Volunteer Service Dir.)	✓
Jordan Kieffer (TPWD: Sea Center Texas)	✓	Connie Stolte (State Rep.)	✓
Guests/Other		Rose Wagner (Chapter Host)	✓
Luanne Salinas	✓	Kate Harris (Class 2022 Class Rep)	✓
		Quorum	Yes

Approve Previous Board Minutes—The December Board and General Meeting minutes were sent to the Board for review. The minutes were approved

Minutes Approval—

Motion	Motion to Approve	Motion Seconded	Vote
Approve the December Board minutes	Don	Larry	Minutes approved by unanimous voice vote of Board members present
Approve the December General Membership Meeting minutes as corrected to add attendance	Don	Larry	Minutes approved by unanimous voice vote of Board members present

Motions—

Motion	Motion to Approve	Motion Seconded	Vote
To accept the 2023 Budget as changed by board members	Connie	Jimmy	Approved by unanimous voice vote of Board members present

Action Register – These items have been added to the Action Register Workbook

Action Items	Who	When	Comments
Send Minutes of December General Membership Meeting to the State due to voting on new bylaws	Mickey	ASAP	Done 1/4/23
Kathy will send poll to membership to determine the day (2 nd M, W, Thurs) and time (6:00 or 7:00?) for night meeting	Kathy	1/31/23	
Kathy will send new nametag information to Rose	Kathy	ASAP	
New name tags	Rose	ASAP	
Send a survey to membership to collect interests to pair new interns with mentors	Kathy/Melanie	ASAP	
Send board members conflict of interest form for each to sign and return to John O.	Connie	1/31/23	

BOARD REPORTS

President’s Report—Kathy Pittman reported and/or led the discussion on the following:

- The next TMN Tuesday will be Jan 10th.
- There was no separate President’s meeting in December
- Need to send Dec general meeting minutes to State to document By-laws adoption and Officer elections
- 2023 Budget – discuss during Finance Report
- If no entries for Eco Fund, would consider filing for items for Outreach efforts – trunk, pop up tent, etc.
- Discussion on meeting times – should we move back to Wed AM meeting times?
 - I excluded Field Day month May and Oct, and months of January and April where we were only online or only in person.
 - With the exception of March (was there a covid surge then?) in person has been higher for both AM and PM meetings.
 - With exception of December, AM meetings are better attended.

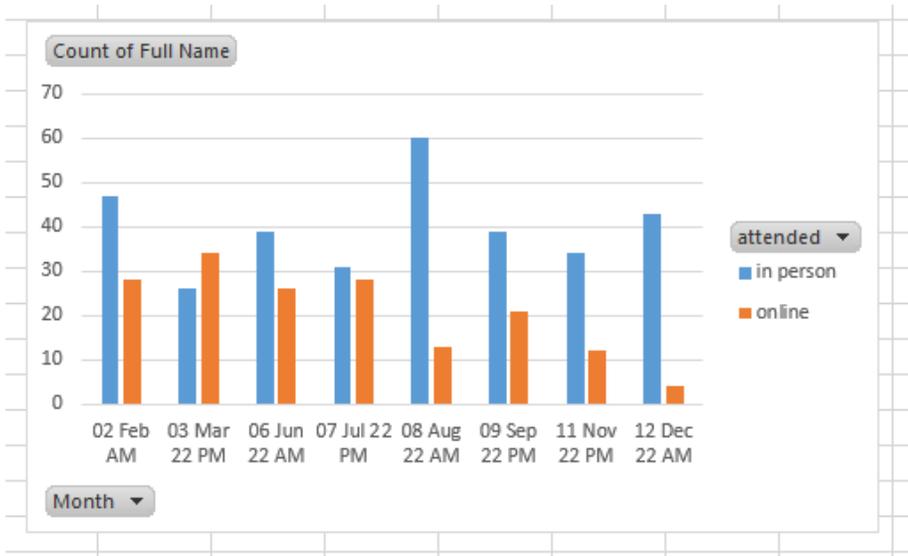


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- Discussion
 - Keep alternating day and evening meetings
 - Keep Meetings hybrid
 - Kathy will send poll to membership to determine the day and time for night meeting.

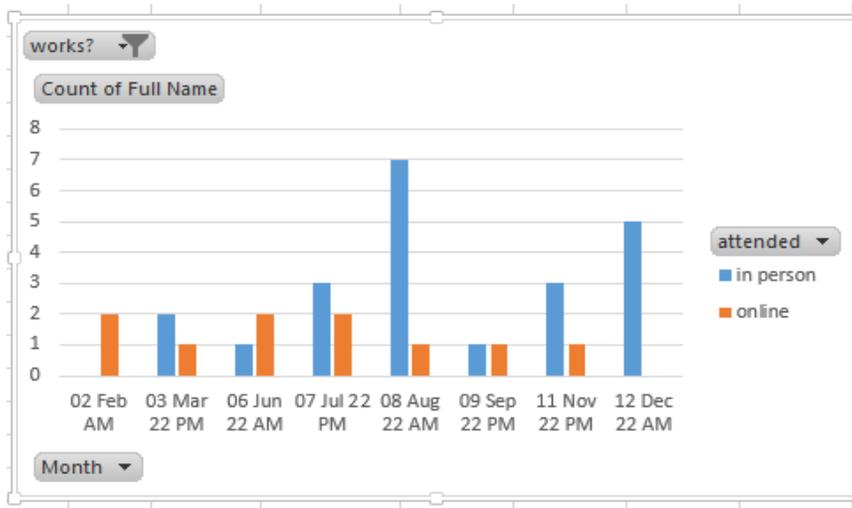
Count of Full Name	Column Labels			
Row Labels	in person	online	Grand Total	
02 Feb AM	47	28	75	
03 Mar 22 PM	26	34	60	
06 Jun 22 AM	39	26	65	
07 Jul 22 PM	31	28	59	
08 Aug 22 AM	60	13	73	
09 Sep 22 PM	39	21	60	
11 Nov 22 PM	34	12	46	
12 Dec 22 AM	43	4	47	
Grand Total	319	166	485	





Of the people who work (at the park s, college, private, part time – members that I know of), it appears that they are flexing their time to come in person, or, they only attend online (H Martinez from Clear Lake)

works?	(Multiple Items)		
Count of Full Name	Column 1		
Row Labels	in person	online	Grand Total
02 Feb AM		2	2
03 Mar 22 PM	2	1	3
06 Jun 22 AM	1	2	3
07 Jul 22 PM	3	2	5
08 Aug 22 AM	7	1	8
09 Sep 22 PM	1	1	2
11 Nov 22 PM	3	1	4
12 Dec 22 AM	5		5
Grand Total	22	10	32



VP/Programs & Advanced Training

Jimmy

- January: Shells of Brazoria County (Mel McKey)
- February: Levi Jordan & Varner-Hogg Plantations (William Polley & Kennedy Wallace, Interpreters, Texas Historical Commission)
- March: Eagles – Mary Schwartz

Treasurer - Don

COT TREASURER REPORT

December 2022

BEGINNING	
BALANCE	\$ 7,763.76
Revenue Summary	523.93
Expense Summary	81.92
ENDING BALANCE	\$ 8,205.77

- Finalized 2023 Budget (See attached Addendum A) – Voted unanimously
- 2022 Audit of Books was completed and approved on Dec. 7
- Kristine reported no one applied for Eco Fund – it was suggested that Eco Fund money might be used to purchase a tent and some educational materials.

Membership— John Boettiger

Initial Certifications	Recertifications	Milestones
	Huxford, Philip	Goodrum, Cindy (1000)
	Lewis, Ruby	Myers, Lisa (4000)
	May-Monie, Carolyn	
	Morris, Thomas	
	Sluis, Kenneth	
	Sluis, Linda	

VMS Data

	Dec	Year to Date
Hours *		
VT –	998.75	13,317.64
AT –	58.00	1,923.40
Impact data*		
Adults –	117	11,276
Youth -	194	24,763
Total -	311	36,039

*will not be considered final until mid February

State Representative – Connie

State mandated doc changes

- By-laws- adopted last month. Need to send minutes to state as documentation



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- CMOP- **state mandated policy and procedures**- no action required because these are the same statewide for all chapters.
- Chapter Operation Handbook (COH)- **chapter specific policy and procedures**. The state made consistent with the CMOP and By-laws and added more detail to the template. Committee (Connie, Kathy, Mickey, John) meeting today to work on COH updates. Target chapter voting date February or March.
- Connie will send out the Conflict of Interest Form to the Board and each board member will need to sign and return to John O.

Training Director—Melanie Hollenshead

- discuss plans for 2023 Intern Training
 - Registration begins Friday Jan. 6. Information is going out through social media
 - 7 people have indicated they are interested in the training
 - The goal is to do year around training with graduation 2 – 3 times per year
 - Classes will be weekend or night class in person
 - Suggestion for Jordan Kieffer to become an intern – will wave fees
- Implement a formal mentoring program - need member interest survey – to match interns with mentors

Volunteer Service Director—Oron Atkins reported on and/or updated the following opportunities:

- **Exploration Green Workday** – every Wed, 8:30 AM to 11:30 AM – contact Christie Taylor
- **Trash Collection/Disposal Analysis Project** – self directed
- **Beach Sweep** – 1/9 & 2/6 - 8 AM to 10 AM, Quintana Fishing Pier– contacts Jimmy/Luanne Salinas
- **Dunes Day** – 1/21, 9 AM to 12 PM, Stahlman Park – contact Mike Mullenweg
- **Tree Planting at Brazos Bend State Park** – 1/6, details on calendar
- **BCPD Trail Workday Hanson Park** –TBA - 8 AM to 12 PM – contact Mike Mullenweg
- **Pearland Parks & Recreation Natural Resources Workday** –day and Locations TBA, 8 AM to 11 AM
- **Nurdle Beach Patrol** – Jace Turnell – self-directed
- **Brazoria County Comprehensive Spider Survey** – Melanie Hollenshead - self directed
- **Adopt a Loop for TMN** – contact Debbie Nance - self directed
- **Boardwalk Maintenance & Construction** – TBA – contact Oron Atkins
- **Need help with DEEP**

Outreach Director— Ruby

- **DEEP at BNWR Discovery Center** – 1/10, 9 AM to 2 PM – contact Ed Barrios

Pop Up Outreach – Open – nothing scheduled

Chapter Host— Rose

- Mickey will host Jan 11 evening meeting in Rose's absence.
- Rose will order and deliver a cake in honor of Lisa Myers 4000 hours if Lisa is going to be at the meeting
- Rose will send out a request for refreshments for the evening meeting



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Communications Director – Larry

- Trend data – Website 366 sessions and 761 page views
- Session length 1 minute – about 200 people viewing
- Facebook – 126 reach which is up, 583 post engagements and 10 new page likes

Advanced Training Director – Kristine

- AT Day 3/18 – History of Texas
- Charge \$10.00 members and \$20.00 non-members

Class 2021 Representative – Kate Harris

- Planning on doing a newsletter for new interns

Chapter Advisors

- Jordan Kieffer said she is good for helping with environmental interpretation and would like an opportunity to talk to the membership in the future.
- John O. will start up Water Wednesday the 3rd Wednesday, starting 2/15 and will hold session every other month.

President: Kathy Pittman adjourned the Board Meeting at 11:30 AM

Respectfully submitted,
Lorna Witt, Secretary

cc: Board Members
Crystal Andablo, AgriLIFE Secretary Crystal.Andablo@ag.tamu.edu



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Attendance 2022	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
Elected Board Members													
Pittman, Kathy	X												
Salinas, Jimmy	X												
Sabathier, Don	X												
Witt, Lorna	X												
Advisors													
O'Connell, John	X												
Kieffer, Jordan	X												
Immediate Past President													
Mickey Dufilho	X												
Appointed Board/Committee Members													
Atkins, Oron	X												
Boettiger, John													
Harris, Kate	X												
Hollenshead, Melanie	X												
Lewis, Ruby													
Peterson, Larry	X												
Rivers, Kristine	X												
Stolte, Connie	X												
Wagner, Rose	X												
Guests													

Attachment A – 2023 Budget