



**TMN-COT BOARD MEETING**  
**Wednesday, August 7, 2024, 9:02 a.m. – 11:32 a.m. (HYBRID)**  
**at Texas AgriLIFE Extension Service, Angleton TX**

**9:02 a.m. Call to Order**

**Kathy Pittman**

Kathy Pittman welcomed everyone in attendance or participating online.

Elected Members of Board	Present	Appointed Members of Board/Committees	Present
Kathy Pittman (President)	X	Mickey Dufilho (Immediate Past President)	X
Jimmy Salinas (Vice-President/Programs)	X	Oron Atkins (Volunteer Service Dir.)	X
Kathy Purvis (Secretary)	X	John Boettiger (Membership Dir.)	X
Don Sabathier (Treasurer)	X	Marlon Nation (2023 Class Rep.)	A
		Melanie Hollenshead (New Class Dir.)	X
<b>Chapter Advisor(s)</b>		Ruby Lewis (Outreach Dir.)	X
John O'Connell (AgriLIFE Extension)	X	Larry Peterson (Communications Dir.)	X
Jordan Kieffer (TPWD: Sea Center Texas)	V	Kristine Rivers (Advanced Training Dir.)	V
<b>Guests/Other</b>		Connie Stolte (State Rep.)	V
Luanne Salinas	X	Rose Wagner (Chapter Host)	V
Brenda Stitt	X		
<b>X - present, V - virtual &amp; A - absent</b>		<b>Quorum</b>	<b>Yes</b>

*(see Attendance Record attached as Item 1)*

- Agenda Additions/Corrections - None presented.
- Approve Previous Board Minutes - The draft copy of the minutes of the June 5, 2024, Board meeting was sent via e-mail to Board members for review. Kathy Purvis reported one minor change was made with respect to the Action Register update.
- **Minutes Approval** -

Motion	Motion to Approve	Motion Seconded	Vote
Approve the June Board minutes	M. Dufilho	O. Atkins	Minutes approved.

**Recap of June AT Day**

**Kristine Rivers**

K. Rivers reported there were almost 100 attendees. Donations were made to the host church and Brazos Woods Foundation. K. Pittman said she talked with a lady at Nature Day who attended and was very complimentary. Kathy also noted numerous members achieved recertification because of the training.

**ECO Fund Update**

**Brenda Stitt**

B. Stitt shared a soil conservation video overview about American HydroSoil Co., the company she worked with in connection with her ECO Fund Grant & whose goal was to restore eight (8) miles of dune

in Brazoria County. The company provided 600 plants, however, all washed away due to two (2) major storm occurrences after the planting. She purchased 200 plants with the grant money, and 100 of those survived. Brenda focused on an area at San Luis Pass. She noted the surviving plants were planted behind the first dune line by the small boardwalk. She addressed questions about potential contributing factors. She plans to purchase additional plants before the end of this year with the remaining grant money for planting next spring. No further board action is needed as approval for the grant total for this year was already given.

### **Plans for October Field Day**

**Kristine Rivers**

Fall Field Day is scheduled for Wednesday, October 9, 2024. Kristine reported she had attempted to contact Mike Mullenweg to schedule the San Luis Pass Park.

### **Bat Monitoring Project**

**Mickey Dufilho**

M. Dufilho reported we have four (4) trained volunteers who will begin analyzing our gathered data upon its return from TPWD. She requested approval to purchase one (1) Kaleidoscope Pro license for the Chapter at a cost of \$399.00 plus tax. Mickey also applied for a grant from Wildlife Acoustic which will give the Chapter two (2) licenses. Lengthy discussion ensued, with different strategies mentioned, including applying for this year's ECO Fund and reaching out to Bat International. Discussion agreed to take this to the general meeting.

### **Nominating Committee**

**Mickey Dufilho**

Our committee members for this year are Mickey Dufilho, Jimmy Salinas, Luanne Salinas, Tara Lawrence and Barbara Whaley.

### **Training Update**

**Melanie Hollenshead**

The current class has 25 participants, with 11 expected to graduate next month. The fall intern class will begin in September. No class representative for this group has been identified.

### **Action Register Review/Updates**

**Kathy Pittman**

K. Pittman added two (2) outreach activities by reopening the Brookside Village Farmer's Market (twice per year). The Pearland Farmer's Market group will decide which month their event will be scheduled.

Kathy proposed a joint work project with the Master Gardeners' group and noted some of our members are also members of that group. She mentioned she talked with Cullen Ondracek at Delores Fenwick Nature Center. They proposed clean-up of the Wildscape be done Thursday, August 29 and Saturday, August 31 and September 7, followed by regular workdays monthly or semi-monthly. Kathy will provide information to Oron Atkins, who will develop a VPAR for the activity.

### **President's Report**

**Kathy Pittman**

- Kathy will be out of the country September 1 - 16, 2024. She will compile the preliminary agenda and meeting decks before leaving. Jimmy Salinas will cover the September and Chapter meetings and can update them as needed.
- Chapter brochure needs to begin soon. Ruby Lewis will let her know how many brochures we have at this time. Kathy asked that anyone interested in helping revise the brochure contact her.
- Presidents' meeting, July 9 (Joint TMN Tuesday):



- Annual Meeting information - hotel link and conference registration are open, agenda is available.
- September 15 is the deadline for the contests.
- All Annual Meeting information has been posted to the State website.
- We will award one (1) registration fee scholarship and one (1) \$100 discount. One (1) member has requested a scholarship thus far.
- Joint Project with Master Gardeners (Wildscape restoration at Pearland Nature Center as addressed earlier.

**Past President**

**Mickey Dufilho**

M. Dufilho had no further report, other than that given earlier.

**Vice-President/Programs**

**Jimmy Salinas**

J. Salinas reported plans for the following speakers:

- September - Alenka Cardenas, Bayou City Waterkeepers
- October - Fall Field Day (no Chapter meeting)
- December – John Boettiger – White Tailed Deer
- Possible future programs – David Heineke – Snakes of Brazoria County, Hannah Ferguson on Texas Master Naturalist Program, Susan Barnes – Recovery of Brazos Bend after Beryl

**Treasurer**

**Don Sabathier**

D. Sabathier presented the summary reports for June and July. Refer to appended Item 2 for the Full Income Statement.

June 2024	
<b>BEGINNING BALANCE</b>	\$16,190.21
Revenue Summary	501.08
Expense Summary	<u>3,123.72</u>
<b>ENDING BALANCE</b>	\$13,567.57

July 2024	
<b>BEGINNING BALANCE</b>	\$13,567.57
Revenue Summary	324.42
Expense Summary	<u>505.69</u>
<b>ENDING BALANCE</b>	\$13,386.30

**Membership**

**John Boettiger**

**2024 May TMN-COT Hours and Impact Report**

Initial Certifications	Recertifications	Milestones
Adelsperger, Barbara	Adelsperger, Barbara	Vincent, Cindy (250)
Crawford, Tina	Conaty, Susan	Brinkmeyer, Patty (500)
	Cornell, Martin (Marty)	Tobola, Crystal (500)
	Crawford, Tina	Bruyere, Barbara (1000)



Recertifications (continued)

Glover, Anneliese	Mullins, Mike
Grandjean, Cynthia	Myers, Elizabeth (Jo)
Harris, Kate	Myers, Herbert
Hicks, Jackie	Peltier, Pam
Huxford, Phil	Purvis, Kathleen
Johnson, Lorraine (Rainbo)	Rivers, Lisa (Kristine)
Kirby, Larry	Salinas, Luanne
Kirby, Vicki	Schaffhausen, Richard
Martin, Brenda	Tobola, Crystal
Monnerat, Georgia	Valadez, George
Morris, Thomas	Vincent, Cindy

**VMS Data –**

		<b>June 2024</b>	<b>July 2024</b>	<b>Year to Date</b>
<b>Hours *</b>	<b>VT –</b>	1,618	333	9,755
	<b>AT –</b>	<u>538</u>	<u>44</u>	<u>1,586</u>
	<b>Total -</b>	<b>2,156</b>	<b>377</b>	<b>11,341</b>
<b>Impact data*</b>	<b>Adults</b>	1,120	20	5,839
	<b>Youth</b>	<u>4,759</u>	<u>45</u>	<u>20,049</u>
	<b>Total</b>	<b>5,879</b>	<b>65</b>	<b>25,888</b>

\*Will not be considered final until mid-September 2024

**State Representative**

**Connie Stolte**

There was no report.

**Upcoming VT Opportunities – August/September 2024**

**Oron Atkins**

- Exploration Green Workday – every Wed., 9:00 a.m. - 12:00 p.m.; contact Christie Taylor.
- Trash Collection/Disposal Analysis Project – self-directed.
- Nurdle Beach Patrol – self-directed; contact Jace Turnell.
- Beach Sweep, Quintana Fishing Pier – August 8 and September 9 (weather permitting), 8:00 a.m. - 10:00 a.m.; contact Jimmy or Luanne Salinas.
- Brazoria County Comprehensive Spider Survey – self-directed, contact Melanie Hollenshead.
- Adopt-a-Loop for TMN – self-directed, contact Debbie Nance.

**Outreach**

**Ruby Lewis (absent)**

- GCBO Xtreme Hummingbird Xtravaganza (XHX) – September 14 and 21, 8:00 a.m. - 12:00 Noon; contact Celeste Silling.
- Bull Red Run-A-Palooza SCT – September 28, 8 a.m. to 12:30 p.m.; contact Jordan Kieffer
- Summer Reading Program – 2267 participants
- Shark Celebration, Sea Center Texas – 2224 participants
- Mall Kids Day – unknown number of participants



- KBR Kids Day - October 19
- Spooktacular - October 20

**Chapter Host**

**Rose Wagner**

R. Wagner reported she sent out an e-mail request for refreshment volunteers for the general meeting and for AT Day snacks. She'll have a sign-up sheet for AT Day volunteers at the general meeting.

**Communications**

**Larry Peterson**

**Analytics 2024 - Website and Social Media Analytics**

**Website**

2024	Sessions	Pageviews	Users
Jul.	382	631	283
Jun.	601	1,060	342
May	514	893	298
Apr.	354	668	210
Mar.	398	787	222
Feb.	423	896	217
Jan.	304	531	224
2023			
Dec.	357	729	189
Nov.	293	599	150
Oct.	360	796	180
Sept	312	666	155
Aug.	344	742	187
Jul.	323	666	159

**Facebook**



2024	Followers	Reach	Engagement
Jul.	2037	1.1K	422
Jun	2028	2.5K	1.26K
May	2011	4.7K	2.7K
Apr.	1989	2.14K	1.2K
Mar.	1978	3.6K	1.8K
Feb.	1802	3.1K	1.3K
Jan.	1728	8.4K	1.2K
2023			
Dec.	1699	1.7K	807
Nov.	1696	1.8K	609
Oct.	1690	2.9K	1513
Sept	1680	2.5K	463
Aug:	1669	964	149
Jul.	1656	1.5K	949

**Class 2023 Representative**

**Marlon Nation (absent)**

There was no report.

**Chapter Advisors**

**John O'Connell /Jordan Kieffer**

J. O'Connell reported the TMN Tuesday program on August 13 would be "Plastic Free" and the Water Wednesday program for August 14 would be Xeroscaping.

**New Business**

**All**

The next General meeting will be held on Wednesday, August 14, 2024, at 9:00 a.m. Please send K. Pittman any items for the PowerPoint slide deck by the Sunday evening prior to the meeting.

The next Board meeting will be held on Wednesday, September 4, 2024, at 9:00 a.m. Please send K. Pittman any agenda items by the Wednesday prior to the meeting.

**President:** K. Pittman adjourned the Board Meeting at 11:08 a.m.

Respectfully submitted,

Kathy Purvis, Secretary

cc: Board Members  
 Clara Tyler, AgriLIFE Secretary ([Clara.tyler@ag.tamu.edu](mailto:Clara.tyler@ag.tamu.edu))



Item 1. Attendance Record 2024

Attendance 2024	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Total
<b>Elected Board Members</b>													
Kathy Pittman - President	X	X	X	X	A	X		X					
Jimmy Salinas -VP	X	X	A	X	X	X		X					
Don Sabathier - Treas.	X	X	X	X	V	V		X					
Kathy Purvis - Secretary	X	X	X	X	X	X		X					
<b>Advisors</b>													
John O'Connell - AgrLife	X	A	X	X	X	X		X					
Jordan Kieffer - TPWD	V	A	V	V	V	A		V					
<b>Immediate Past President</b>													
Mickey Dufilho	X	A	X	X	X	X		X					
<b>Appointed Board/Committee Members</b>													
Oron Atkins – Volunteer Ops	A	V	X	X	X	X		X					
John Boettiger- Membership	A	X	A	X	X	X		X					
Marlon Nation - 2023 Intern Rep	V	A	X	X	A	A		A					
Melanie Hollenshead - Training	X	V	X	V	X	X		X					
Ruby Lewis - Outreach	X	A	X	X	A	A		X					
Larry Peterson - Communications	V	X	X	A	X	X		X					
Kristine Rivers – AT	X	V	A	A	V	X		V					
Connie Stolte – State Rep	A	V	V	V	V	V		V					
Rose Wagner, Chapter Host	V	A	V	X	X	V		V					
<b>Guests</b>													
Luanne Salinas	X	X	A	A	X	X		X					
Kate Harris – Mentor Pgm.	X	A	A	V									
Amanda Gabehart		V											
Barbara Adelsperger		X											
Brenda Stitt		X						X					
Sabrina Smith					V								

Item 2. June & July Income Statements

June Income Statement

COT MASTER NATURALIST INCOME STATEMENT for 2024														
2024													Budget	
Budget	January	February	March	April	May	June	July	August	September	October	November	December	Totals	Delta
Opening Balance	\$10,700.59	\$ 13,306.01	\$14,822.02	\$15,334.50	\$15,361.67	\$16,190.21								
<b>INCOME ITEMS</b>														
Membership Dues	2,900	1,126.29	937.72	274.65	595.65	149.75	25.00						3,109.06	-209.06
Interest Income	10.00	0.22	0.23	0.26	0.25	0.27	0.26						1.49	8.51
Member Donations	300	23.79		62.58	23.79	23.79	23.79						157.74	142.26
Sponsor/Non-member Donations			75.00	24.99									99.99	-99.99
Member Payments for New Shirts	40												0.00	0.00
Special AT event- Non Member fees	100					172.08							172.08	-72.08
Reimbursements				331.40		129.75							461.15	-461.15
<b>Sub Total</b>	<b>3,350</b>	<b>1,150.30</b>	<b>1,012.95</b>	<b>362.48</b>	<b>951.09</b>	<b>173.81</b>	<b>350.88</b>							
New Intern Class Receipts	4,500	\$1,550.00	830.00	225.20	475.00	1,051.71	150.20						4,282.11	217.89
<b>INCOME TOTALS</b>	<b>7,850</b>	<b>\$2,700.30</b>	<b>1,842.95</b>	<b>587.68</b>	<b>1,426.09</b>	<b>1,225.52</b>	<b>501.08</b>					<b>0.00</b>	<b>3,540.36</b>	<b>4,309.64</b>
<b>EXPENSE ITEMS</b>														
Approved Donations	300					104.42							104.42	195.58
Speakers Bureau													0.00	0.00
Speaker Travel Mileage/Motel/Tolls	200												0.00	200.00
Membership Director Expenses	50												0.00	50.00
Office Supplies, Postage Etc.	30	7.12											0.00	30.00
Special Annual AT Event/Fall Field Day	1,750					1206.29							1,206.29	543.71
Member Shirt Purchases (if any)	40												0.00	40.00
Special Recognition	200												0.00	200.00
Travelers D&O Ins. Premium (Paid 3 years in 2022)													0.00	0.00
Godaddy Website maintenance	200		176.95										176.95	23.05
New Officer/Member Name Tags	40												0.00	40.00
State Annual Conference Registration & Expenses	1,500.00												0.00	1,500.00
State Meeting Sponsorship & Scholarships	750.00												0.00	750.00
Education Outreach Support Materials	500			300.00								103.90	103.90	
EcoFund Projects	500												0.00	500.00
Unbudgeted Field Research Bat Project				108.16	185.41	32.46								
Chapter Host-Meeting/Party Supplies	400	12.76	24.99	40.21	3.25								81.21	318.79
Chapter Host- Recognition Party/Cakes	175			34.99	40.99								75.98	99.02
<b>Sub Total</b>	<b>6635</b>	<b>19.88</b>	<b>201.94</b>	<b>75.2</b>	<b>449.15</b>	<b>396.98</b>	<b>1,238.75</b>	<b>0.00</b>	<b>0.00</b>	<b>0</b>	<b>0.00</b>	<b>0.00</b>	<b>103.90</b>	<b>2,485.80</b>
TMN Text Book Order	1500						1786.00						1,786.00	-286.00
Zeiglers-Intern T-Shirts	1200				811.80								811.80	388.20
Intern Name Tags	150				95.00								95.00	55.00
Intern Class Marketing	100		50.00										50.00	50.00
Intern Class - Zoom Annual fees	250												0.00	250.00
Intern Class Supplies	200				42.97		98.97						141.94	58.06
Intern Class Scholarships-2	150												0.00	150.00
Intern Registration Reimbursement		75.00	75.00										75.00	-75.00
<b>Sub Total</b>	<b>3550</b>	<b>75.00</b>	<b>125.00</b>	<b>0.00</b>	<b>949.77</b>	<b>0</b>	<b>1884.97</b>					<b>103.9</b>		
<b>EXPENSE TOTALS</b>	<b>10,185.00</b>	<b>94.88</b>	<b>326.94</b>	<b>75.20</b>	<b>1,398.92</b>	<b>396.98</b>	<b>3123.72</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>207.80</b>	
		(2,335)												
Ending Balance	13,306.01	14,822.02	15,334.50	15,361.67	16,190.21	13,567.57	0.00	0.00	0.00	0.00	0.00	-207.80		
COT Chapter Lifetime membership Dues \$400.00														
COT 2024 Annual Dues \$25.00														
2024 Intern Class fee: \$150.00														
Members attaining 4,000, 5,000 or 10,000 VT hours are exempt from dues the next calendar year														
2024 Travel reimbursement: ¢67/mile														

See Item 2. (continued next page) July Income Statement





July Income Statement

**COT MASTER NATURALIST INCOME STATEMENT for 2024**

	2024								Budget	Delta	
	Budget	January	February	March	April	May	June	July			guten tobenem
Opening Balance		\$10,700.59	\$13,306.01	\$14,822.02	\$15,334.50	\$15,361.67	\$16,190.21	13,567.57			
<b>INCOME ITEMS</b>											
Membership Dues	2,900	1,126.29	937.72	274.65	595.65	149.75	25.00			3,109.06	-209.06
Interest Income	10.00	0.22	0.23	0.26	0.25	0.27	0.26	0.23		1.72	8.28
Member Donations	300	23.79		62.58	23.79	23.79	23.79	23.79		181.53	118.47
Sponsor/Non-member Donations			75.00	24.99						99.99	-99.99
Member Payments for New Shirts	40									0.00	0.00
Special AT event- Non Member fees	100						172.08			172.08	-72.08
Reimbursements					331.40		129.75			461.15	-461.15
<b>Sub Total</b>	<b>3,350</b>	<b>1,150.30</b>	<b>1,012.95</b>	<b>362.48</b>	<b>951.09</b>	<b>173.81</b>	<b>350.88</b>	<b>24.02</b>		<b>4,025.53</b>	<b>-675.53</b>
New Intern Class Receipts	4,500	\$1,550.00	830.00	225.20	475.00	1,051.71	150.20	300.40		4,582.51	-82.51
<b>INCOME TOTALS</b>											
	7,850	\$2,700.30	1,842.95	587.68	1,426.09	1,225.52	501.08	324.42	##	8,608.04	-758.04

**COT MASTER NATURALIST INCOME STATEMENT for 2024**

	2024								Budget	Delta	
	Budget	January	February	March	April	May	June	July			guten tobenem
<b>EXPENSE ITEMS</b>											
Approved Donations	300					104.42		150.00		254.42	45.58
Speakers Bureau										0.00	0.00
Speaker Travel Mileage/Motel/Tolls	200									0.00	200.00
Membership Director Expenses	50									0.00	50.00
Office Supplies, Postage Etc.	30	7.12						6.80		13.92	16.08
Special Annual AT Event/Fall Field D	1,750						1206.29	150.00		1,356.29	393.71
Member Shirt Purchases (if any)	40									0.00	40.00
Special Recognition	200									0.00	200.00
Travelers D&O Ins. Premium (Paid 3 years in 2022)										0.00	0.00
Godaddy Website maintenance	200		176.95							176.95	23.05
New Officer/Member Name Tags	40									0.00	40.00
State Annual Conference											
Registration & Expenses	1,500.00									0.00	1,500.00
State Meeting Sponsorship &											
Scholarships	750.00				300.00					300.00	450.00
Materials	500					103.90				103.90	396.10
EcoFund Projects	500							198.89		198.89	301.11
Unbudgeted Field Research Bat Project					108.16	185.41	32.46			326.03	-326.03
Chapter Host-Meeting/Party Supplie	400	12.76	24.99	40.21		3.25				81.21	318.79
Chapter Host- Recognition Party/Cak	175			34.99	40.99					75.98	99.02
<b>Sub Total</b>	<b>6635</b>	<b>19.88</b>	<b>201.94</b>	<b>75.2</b>	<b>449.15</b>	<b>396.98</b>	<b>1,238.75</b>	<b>505.69</b>	<b># 0 ## # ##</b>	<b>2,887.59</b>	<b>3,747.41</b>

July Income Statement (continued, next page)



July Income Statement (continued)

<b>COT MASTER NATURALIST INCOME STATEMENT for 2024</b>											
	2024										
	Budget	January	February	March	April	May	June	July	igutentobenem	Totals	Budget Delta
TMN Text Book Order	1500						1786.00			1,786.00	-286.00
Zeiglers-Intern T-Shirts	1200				811.80					811.80	388.20
Intern Name Tags	150				95.00					95.00	55.00
Intern Class Marketing	100		50.00							50.00	50.00
Intern Class - Zoom Annual fees	250									0.00	250.00
Intern Class Supplies	200				42.97		98.97			141.94	58.06
Intern Class Scholarships-2	150									0.00	150.00
Intern Registration Reimbursement		75.00	75.00							150.00	-150.00
<b>Sub Total</b>	3550	75.00	125.00	0.00	949.77	0	1884.97	0		3,034.74	515.26
<b>EXPENSE TOTALS</b>	10,185.00	94.88	326.94	75.20	1,398.92	396.98	3123.72	505.69	# # # # #	5,922.33	4,262.67
	(2,335)										
<b>Ending Balance</b>		13,306.01	14,822.02	15,334.50	15,361.67	16,190.21	13,567.57	13,386.30	# # # # #		
COT Chapter Lifetime membership Dues \$400.00 COT 2024 Annual Dues \$25.00 2024 Intern Class fee: \$150.00 Members attaining 4,000, 5,000 or 10,000 VT hours are exempt from dues the next calendar year 2024 Travel reimbursement: c67/mile											